



DEEN DAYAL UPADHYAYA COLLEGE


NAAC Accredited Institution-'B' grade (CGPA=2.63)
(University of Delhi)



PROSPECTUS

2015-2016





Our College is the first College in University of Delhi to have undergone NAAC Accreditation.

We have Internal Quality Assurance Cell (IQAC) to develop a system for conscious, consistent and catalytic improvement in the overall performance of the College.

Our Ranking in Science Stream Colleges
The India Today - Nielsen Best Colleges Survey

9th (2014)
8th (2013)
9th (2012)

In Delhi

42nd (2014)
36th (2013)
38th (2012)

Final Rank in India

Vision

To be an academia of "first choice" to transform lives that will change the world for the better at whatever level of human endeavour they are involved.

Mission

To create confident, dedicated honest and upright individuals who become an asset to the society.

We provide space to the students to freely express and develop views that help them respond to changes in the society.

We recognize the challenges of an interdependent and competitive world and the need for our students to adapt and excel in it.

To develop professionals who are committed to their personal and professional endeavours and who have the vision, courage and dedication to initiate and manage change.

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message

Dear Students,

Welcome to the DDUC parivar.

Higher Education does not simply mean an arithmetic progression from Class XII to an Undergraduate Programme. It means, a qualitative leap into matured thinking, responsible conduct and taking charge of one's career and life ahead. It is a leap not onto a stepping-stone but onto a path of lifelong learning. In the three-year time that you will spend here, our endeavour shall be to usher you to this path. So, look forward to an exciting year and fulfilling and fulfilled stay at the college.

You will be the first batch of a three-year choice-based-credit system of undergraduate studies. This is a nation-wide, uniform curriculum implemented by the University Grants Commission. The underlying spirit has been to facilitate inter-university migration and transfer of academic credits. Thus, if you choose or need to migrate to some other university within India and eventually abroad during the currency of a programme, you will be able to do so and take your credits earned along. You will not have to start afresh. The word 'choice' implies the doing away with the rigidities of a fixed curriculum. You shall have a bouquet of papers to choose from and design, as if it were, your own subject combinations from your own core discipline, other disciplines and skill-based courses. We shall handhold you in making the right choices.

Managing transition, however, is not easy. We have learnt this art through successful transition from annual to the semester mode, from a three-year to a four-year and back to three-year undergraduate programme. To facilitate the transition further, we are embarking on a student-mentoring programme with a view to attending to your scholastic, co-scholastic and extra-curricular -activity related needs and requirements. We have designed an academic calendar too, that we shall be duly unveiling. During the upcoming year we shall also be relocated to our new campus at Dwarka. It shall be our collective responsibility to ensure that our migration to the new locality and transition to the new building is smooth.

Feel free to share your aspirations, accomplishments and anxieties with your mentors. You are most welcome to get in touch with me at principaldducollge@gmail.com.



student life



DDUC compliments academic component of the university and enhances the overall educational experience of the students through a wide range of co-curricular programmes, services and activities.



about us

About Us

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"Institutions are built by humans and not by the buildings". We started with this spirit in the year 1990 in a school building at Karampura. In our journey of the last two decades, we modified the building as per our compulsions and eventually added another block to accommodate the influx of students. All these years we have been feeling the dire need of a campus which has proper facilities as per expected standards of a college.

We shall be shifting to our new campus at Dwarka by the end of this calendar year. The campus has been planned as per international standards with focus on national/international collaborations. This building will have most of the features of a green building- water harvesting, water recycling, solar electricity, to name a few. The building has been so designed as to allow maximum light and air to come in naturally. It has a separate office for each faculty member, residential facility for about 10% of the students (separate for boys and girls), an auditorium, indoor sports facilities, gymnasium, large spacious laboratories, lecture halls, library and a computer centre. Additionally, the building will have full power back up and a large part of it will be centrally air conditioned. It also has a guest house with eight rooms. We have moved a step ahead in our endeavours to earn excellence in the dynamic global academic scenario.



Important Dates for Admission

admission

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S. No.	Activity	Date	Time
1	Online Registration	Thursday, 28 th May, 2015 to Monday, 15 th June, 2015	
2	Issue & Receipt of Registration Forms at the Registration centers	Friday, 5 th June to Monday, 15 th June, 2015	9.30 AM to 3 PM excluding Sundays
3	First Admission list	Thursday, 25 th June, 2015	9 AM
4	Admission and Payment of Fees	Thursday, 25 th June to Saturday 27 th June, 2015	Upto 1 PM
5	Second Admission List	Tuesday, 30 th June, 2015	9 AM
6	Admission and payment of Fees	Tuesday, 30 th June to Thursday 2 nd July, 2015	Upto 1 PM
7	Third Admission List	Saturday, 4 th July, 2015	9 AM
8	Admission and Payment of Fees	Saturday, 4 th July to Tuesday, 7 th July, 2015	Upto 1 PM
9	Fourth Admission List (if any)	Thursday, 9 th July, 2015	9 AM
10	Admission and Payment of Fees	Thursday, 9 th July to Saturday, 11 th July, 2015	Upto 1 PM
11	Fifth Admission List (if any)	Tuesday, 14 th July, 2015	9 AM
12	Admission and Payment of Fees	Tuesday, 14 th July to Thursday 16 th July, 2015	Upto 1 PM
13	Sixth Admission List (if any)	Monday, 20 th July, 2015	9 AM
14	Admission and Payment of Fees	Monday, 20 th July to Wednesday, 22 nd July, 2015	Upto 1 PM
15	Seventh Admission List (if any)	Friday, 24 th July, 2015	9 AM
16	Admission and Payment of Fees	Friday, 24 th July to Monday, 27 th July, 2015	Upto 1 PM

- ◆ Further Admission lists and conversion of OBC seats, if required, will be notified later
- ◆ The candidates who could not take admission in a cut-off list could be considered for admission in the immediate next list only on the last date of admission provided seats are available in the college / course.
- ◆ Candidates seeking admission on the basis of Sports and/or Extra Curricular Activities are required to fill in separate registration form. For details refer page no. 11 of College prospectus/Website.
- ◆ Candidates seeking admission under the category of Wards/widows of armed forces personnel, Jammu and Kashmir Migrants and Foreign Nationals should register themselves with University of Delhi. They will be admitted in the College on submission of provisional slip issued by the University of Delhi.
- ◆ As per A.C. Resolution 40, dated 24/04/1997, no student of the University shall be permitted to pursue two degree courses simultaneously either from the University of Delhi or from other University except the part-time Diplomas / Certificate Course of the University of Delhi.
- ◆ As per Ordinance I of the University, there is no minimum age bar for admission to the under-graduate and post-graduate courses in the University and its colleges except in the courses where the respective regulatory bodies (such as MCI, AICTE etc.) have prescribed the minimum age requirement in their regulations.

Courses Offered

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S. No.	Courses	Total Seats	General	SC	ST	OBC	PwD#
1	Bachelor of Management Studies (BMS)*	46	24	7	3	12	1
2	B.A. (Hons.) English	31	16	5	2	8	1
3	B.Com. (Hons.)	123	62	18	9	34	4
4	B.Sc. (Hons.) Botany	30	15	5	2	8	1
5	B.Sc. (Hons.) Chemistry	30	15	5	2	8	1
6	B.Sc. (Hons.) Comp. Sc.	46	24	7	3	12	1
7	B.Sc. (Hons.) Electronics	46	24	7	3	12	1
8	B.Sc. (Hons.) Mathematics	62	31	9	5	17	2
9	B.Sc. (Hons.) Physics	46	24	7	3	12	1
10	B.Sc. (Hons.) Zoology	30	15	5	2	8	1
11	B.A.	92	47	14	7	24	3
12	B.Sc. Life Science	32	16	5	2	9	1
13	B.Sc. Mathematical Science	31	16	5	2	8	1
14	B.Sc. Physical Science with Chemistry	32	16	5	2	9	1
15	B.Sc. Physical Science with Comp. Science	31	16	5	2	8	1

Note : Reservation of seats for OBC / SC / ST / PwD is as per the direction of University of Delhi.

* Nomenclature subject to approval of University of Delhi.

Supernumerary seats

ADD-ON COURSES

Eligibility for all add-on courses : 12th pass from any stream
 Selection criteria : First-cum-?rst served basis

Effective Communication and Personality Development through Theatre (ECPDT)

The course is inspired by, and seeks to implement UNICEF and WHO's internationally recognized vision of life skills based education. Life skills have been defined by the World Health Organization as, "the abilities for adaptive and positive behavior that enable individuals to deal effectively with the demands and challenges of everyday life." UNICEF defines life-skills-based education as basically being focused on triggering a behavior change or behavior development designed to address a balance of three areas : knowledge, attitude and skills.

No. of Seats : 32

Course Duration : 80 hours

Course Fees : ` 6000/- + 50 (Registration Fee)

Certificate Course in Russian Language

The course is being run by the Department of Slavonic and Finno Ugarian Studies. The admission is done by the College. Classes are held in the morning from 7 a.m. to 9 a.m., ?ve days a week and the examination is conducted in the last week of March, by University of Delhi.

No. of Seats : 40

Course Duration : 6 hours per week

Course Fees : ` 600/-

Parent Contact Programme

- There will be an orientation programme in the College for the 1st year students along with their parents on Friday, the 17th July, 2015 at 10.00 am. This programme will enable them to meet the faculty members. They will also get acquainted with other important aspects of the college life.
- The parents can meet the Principal on any Monday or Thursday between 9.00 a.m. - 10.00 a.m. without appointment or else on other days with prior appointment.
- The parents of a student who is short of attendance are required to meet the College authorities as and when intimated.

Orientation Programme on Friday, the 17th July, 2015 at 10:00 a.m.

eligibility criteria

3% concession in cut off for Girls in all Courses

- ◆ B. Sc. (Hons.) Computer Science : The candidate must have passed Senior School Certificate Examination (XII) with Mathematics, of the CBSE Board or any other equivalent examination thereto in Arts / Commerce / Science subjects and should have secured (a) 60% or more marks in Mathematics, (b) 55% or more marks in aggregate of four subjects including Mathematics, only one language and two other subjects listed as academic subjects by the respective Boards. The selection will be made on the basis of best four : one language, Mathematics and two other academic subjects. The students who have studied Physics, Chemistry/Computer Science/Informatics Practices and Mathematics in Class XII will be given 5% additional weightage.
- ◆ B. Sc. (Hons.) Physics/Chemistry/Electronics : 55% or more marks in the aggregate of Physics, Chemistry and Mathematics and passing in one compulsory language (i.e. English) with 50% marks. The selection will be made on the basis of aggregate of PCM.
- ◆ B. Sc. (Hons.) Botany/Zoology : 55% or more marks in the aggregate of Physics, Chemistry and Biology/Biotech and passing in one compulsory language (i.e. English) with 50% marks. The selection will be made on the basis of aggregate of PCB.
- ◆ B. Sc. (Hons.) Mathematics : 50% marks in mathematics and 45% marks in the aggregate in the qualifying examination. The merit shall be determined on the basis of one language, mathematics under academic stream and two best elective subjects.
- ◆ B. Com (Hons.) : An aggregate of 45% marks in the qualifying examination. The merit shall be determined on the basis of one language and three best elective subjects. The candidate must have studied and passed Mathematics at the qualifying examination (not compulsory to include in best four). Accountancy will be treated as equivalent to Commerce wherever any board is not offering commerce as a subject.
- ◆ B.A. : An aggregate of 40% marks in the qualifying examination. The merit shall be determined on the basis of one language and three best elective subjects.
- ◆ B.A. (H) English : An aggregate of 45% marks in the qualifying examination. The merit shall be determined on the basis of marks scored in one language and three best elective subjects in the qualifying examination. The candidate must have studied and passed English in qualifying examination and must be included in calculating Best of four percentage. An advantage of 2% in Best of four may be given to those candidate who have studied the elective English.
- ◆ B.Sc. Physical Science/ (with Chemistry) : 45% or more marks in the aggregate of Physics, Chemistry and Mathematics and passing in one compulsory language (i.e English) with minimum 40% marks.
- ◆ B.Sc. Physical Science/(with Computer Science): 45% or more marks in the aggregate of Physics, Chemistry/Computer Science and Mathematics and passing in one compulsory language (i.e. English) with minimum 40% marks. The merit shall be determined on the basis of PCM.
- ◆ B.Sc. Life Science : 45% or more marks in the aggregate of Physics, Chemistry and Biology/Biotechnology and passing in one compulsory language (i.e English) with minimum 40% marks. The merit shall be determined on the basis of PCB.
- ◆ B.Sc. Mathematical Science : An aggregate of 40% marks in qualifying examination. The merit shall be determined on the basis of one language, Mathematics and two Best academic/elective subject.

If a candidate does not include the subject in which he/she is seeking admission in the honours course, whether studied or not in Best of Four then a disadvantage of 2.5% may be imposed on the calculated Best of Four percentage.

If a candidate doesn't include the Academic/Elective subject (as per list A of University of Delhi given in annexure) in Best of Four, then a disadvantage of 2.5% in Best of Four for each subject may be imposed.

The subjects to be included for Basis of Selection (PCM/PCB) must have at least 70% component of theory exams (theory exam does not include internal assessment/continuous evaluation etc.) in the qualifying examination otherwise a disadvantage of 10% of the maximum marks may be levied on each such subject.

admission

Procedure of Admission

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PROCEDURE OF ADMISSION

1. The candidate must qualify the cut off percentage* declared for admission to the respective course.
2. The Candidate who qualify as above is required to fill up and submit the Admission Form attached with the College Prospectus along with following original certificates and a self-attested copy of each:
 - (i) Certificate of last qualifying examination (class XII) issued by the Board or the University and /or Provisional School / College Leaving Certificate in case original certificate has not been issued by Board or the University.
 - (ii) Marks sheet of the last qualifying examination passed (class XII).
 - (iii) Certificate of Secondary School Examination /Matric as proof of Date of Birth.
 - (iv) Character Certificate from the School/College last attended (recent).
 - (v) Proof of last examination in Hindi Language passed.
 - (vi) Two recent self attested Passport size photographs.
 - (vii) Admission slip issued by the University of Delhi (in case of Foreign students, J& K Migrants and children/Widows of armed forces including para military personnel).
 - (viii) Caste Certificate (in the name of the candidate) in case of SC/ST/OBC Candidate (two photocopies).
 - (ix) Disability certificate in case of Persons with Disabilities (PwD) candidate.
 - (x) Transfer Certificate from school/college as well as Migration Certificate from Board/University are required from those students who have passed SSSCE from outside Delhi.
3. Candidate is also required to fill up University Enrolment Form and two Examination Forms (for semester I and II separately) along with admission form (provided at the time of admission).
4. Selected Candidate is required to collect the fee slip from the office and shall be required to deposit the fees through a Demand Draft in favour of "Principal, Deen Dayal Upadhyaya College" payable at New Delhi during the validity of the respective admission list as per schedule notified by University of Delhi.
5. Although the College has made arrangement for obtaining the Demand Draft from the branch of Oriental Bank of Commerce located within the College Campus, it is advised that the eligible candidates may bring Demand Draft of the requisite amount from any Scheduled Bank.
6. In case of cancellation of admission, the rules for refund of fee will be applicable. The Demand Draft will be returned after charging the cancellation charges in cash.

Compliance with the above requirements does not necessarily ensure admission to the College. All admissions are provisional and subject to approval of University of Delhi on submission of University Enrolment form.

Any candidate seeking admission on false attestation /forged certificate in respect of age, caste, subject and/or percentage of marks etc. will be debarred from attending any course in the university or its colleges for next five years and in addition, a criminal case under relevant section of IPC (viz 470, 471, 474 etc.) will be instituted against him/her to subject him/her to requisite criminal proceeding.

*The cut-off percentage of marks will be notified on the College notice board and its website as per the schedule announced by the University of Delhi.

Reservation of Seats

seats

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1. Scheduled Caste/Tribe

As per University rules, 22.5% of the total number of seats are reserved for the candidates belonging to Scheduled Caste/Tribes (15% for Scheduled Castes and 7.5% for Scheduled Tribes interchangeable, if necessary). The minimum eligibility requirement for the candidates is that they must have passed the qualifying school/degree examination. The seats reserved for the SC/ST shall be filled by the SC/ST candidates only. However, in case of non-availability of the eligible candidates, the reserved seats may be interchanged between the SC & ST. If still, any seat remains unfilled, the same shall be left vacant.

2. Other Backward Classes (OBC)

- ◆ 27% of the total seats in each course are reserved for the OBC candidates. The OBC candidates shall be given a relaxation of 10% of the minimum eligibility marks of the said course and in the admission entrance test of 10% of the minimum eligibility marks prescribed for the General Category candidates.
- ◆ All those OBC candidates who meet the minimum eligibility marks in the qualifying examination and the minimum eligibility marks (if any) in the entrance test shall be eligible for admission in the order of their merit, keeping in view the availability of seats reserved for them.
- ◆ Only those OBC candidates who belong to the 'Non-Creamy Layer' and whose castes appear in the Central List of the OBCs shall be eligible to be considered for admission under the OBC category.
- ◆ If the seats reserved for the OBCs remain vacant, the said seats shall be filled with the OBC students. Only if OBC candidates possessing the minimum eligibility marks are not available in the OBC category then the vacant OBC seats shall be converted into General Category seats in accordance with the admission schedule notified by the University of Delhi.
- ◆ The OBC status is to be determined on the basis of the Central list of OBCs notified by the Ministry of Social Justice & Empowerment on the recommendations of the National Commission for Backward Classes available at the website of the Commission (<http://ncbc.nic.in/backwardclasses/index.html>).

3. Persons with Disabilities (PwD)

As per University rules 3% seats (1 % each for the persons with low vision or blindness, hearing impaired and loco motor disability and cerebral palsy (interchangeable in case of non-availability of candidates in the sub-categories) are reserved for Persons with Disabilities (PwD)(with not less than 40% disability) for admission to under graduate courses. These seats are supernumerary. The PwD candidates shall be given a relaxation in the minimum eligibility in the qualifying examination and in the minimum eligibility (if any) in the admission entrance test to the extent of 5%.

4. Wards / Widows of the Armed Forces Personnel*

As per University rules, 5% of the total number of seats in each of the courses have been reserved for Wards / Widows of the Armed Forces Including Para Military Personnel. These seats are supernumerary. The order of priorities:

- I. Widows/Wards of Defence personnel killed in action;
- II. Wards of serving personnel and ex-servicemen disabled in action;
- III. Widows/Wards of Defence personnel who died in peace time with death attributable to military service;
- IV. Wards of Defence personnel disabled in peace time with disability attributable to the military service;
- V. Wards of Ex-servicemen personnel and serving personnel including personnel of police forces who are in receipt of Gallantry Awards.

5. Foreign Nationals*

As per University rules, 5% seats in first year of each course in colleges are reserved for Foreign Nationals. These seats are supernumerary. The foreign nationals seeking admission in the University / its colleges shall have to apply to Deputy Dean (Foreign Students), Conference Centre, University of Delhi-110007 Email: dydean_fs@du.ac.in No foreign students will be admitted directly by the Department/Colleges.

*Candidates belonging to category 4 & 5 should register themselves with University of Delhi and will be admitted in the College on submission of the provisional admission slip issued by University of Delhi.

admissions

Sports & ECA Admissions

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Admissions on the basis of Sports and Extra Curricular Activities (ECA)

- ◆ As per University rules, not more than 5% of the total number of seats (1 year only) shall be offered for admission on the basis of sports and co-curricular distinctions.
- ◆ The admission on the basis of excellence in sports/proficiency in extra curricular activities will be finalized by the College on the recommendations of the Sports / ECA Admission Committee in accordance with University of Delhi rules.
- ◆ We have consciously provided for privileged admissions under ECA with a view to enriching life at College through performing and the arts. We look forward to admit eager contributors to Dramatics Club, Music Society, Dance Society, Debating Society, MUN Club etc. We also welcome those with proven competencies and potential in art & craft. What we offer is not just admission on a privileged basis, but the opportunity to explore, expand and evolve.

No. of Seats Under Sports and / or ECA Quota	
Name of the Course	Seats
B.A. (Hons.) English	1
B.Com. (Hons.)	6
B.Sc. (Hons.) Botany	1
B.Sc. (Hons.) Chemistry	1
B.Sc. (Hons.) Comp. Sc.	2
B.Sc. (Hons.) Electronics	2
B.Sc. (Hons.) Mathematics	3
B.Sc. (Hons.) Physics	2
B.Sc. (Hons.) Zoology	1
B.A.	4
B.Sc. Life Science	1
B.Sc. Mathematical Science	1
B.Sc. Physical Science with Chemistry	1
B.Sc. Physical Science with Comp. Science	1

Table for Preferred Sports and respective Playing Position of Players

S. No.	Name of Game	Positions of Players
1.	Baseball	◆ Catcher ◆ Pitcher ◆ First base ◆ Short Stop.
2.	Softball	◆ Catcher ◆ Pitcher ◆ First base ◆ Second base.
3.	Archery	◆ Indian ◆ Re-Curve ◆ Compound category Archer
4.	Basketball	◆ Guard ◆ Point Guard ◆ Power Forward.
5.	Netball	◆ Center ◆ Wing attack ◆ Goal attack ◆ Wing Defence

Schedule of admission under Sports and ECA Quota:

Schedule	Sports	ECA
Issue and receipt of Registration form by the College (10:00 am to 12:30 pm)	28 th May 2015 to 15 th June 2015	28 th May 2015 to 15 th June 2015
Conduct of fitness test by the Delhi University Sports Council at University Polo Ground, Near New Police Line, Kingsway Camp, Delhi-110009	18 th June 2015 to 20 th June 2015 from 9.00 a.m. onwards	NA
Display of list of eligible candidates for trials	24 th June 2015	25 th June 2015
Verification of certificates and Interview	25 th June 2015	NA
Trials by the college	26 th , 27 th & 29 th June 2015	3 rd & 4 th July 2015
Display of list of candidates selected for admission on College Notice Board and Website	2 nd July 2015 (5.00 p.m.)	8 th July 2015

Fee Structure

fee

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Details of Fee Structure for the Academic Year 2015-2016

S.No.	PARTICULARS	AMOUNT (in ₹)	S.No.	PARTICULARS	AMOUNT (in ₹)
A)	Tuition Fee & Annual Charges		8.	Tutorial/Assignment	50.00
1.	Tuition Fee	180.00	9.	Laboratory Development Fund	1000.00
2.	Admission Fee	5.00	10.	Library Development Fund	200.00
3.	Library and Reading Room Fee	500.00	11.	ICT- Maintenance and Development Fund	2000.00
4.	Magazine Fee	150.00	12.	a) English Literary Activities Fund (only from Students of B.A.(H) English)	1000.00
5.	I-Card Fee	25.00		b) Corporate/Industrialization Interaction Fund (only from Students of BBS/BMS)	4000.00
6.	Garden Fee	35.00		c) Academic-Corporate Interaction & Industrial visit Fund (only from student of B.Sc.(H)/B. Tech. in Computer Sc.)	1000.00
7.	Water & Electricity	250.00	13.	General Amenities Fund	300.00
8.	Laboratory Fee	50.00	14.	Professional Development Fund	100.00
9.	Class Test Fee	75.00	15.	Alumni Registration fee (only from IIIrd year students)	100.00
10.	Course Fee (Only from B.Sc. (Hons) Computer Science I & II Years Students)	15000.00	C)	Development Fund	300.00
B)	Societies		D)	Refundable Security	1500.00
1.	Sports Fund	500.00	E)	University Fees	
2.	Students' Union	200.00	1.	University Enrolment Fee (At the time of Admission to 1st year of all Courses)	200.00
3.	Art & Culture / Cultural Festival	800.00	2.	University Sports Council	50.00
4.	Founder's Day/Annual Day/Prizes	300.00	3.	University Culture Council	5.00
5.	Seminar & Inter College Activities	500.00	4.	WUS - DU Committee Fee	5.00
6.	Student's Aid Fund & First Aid	60.00	5.	University Development	600.00
7.	Subject Society	500.00	6.	National Service Scheme (NSS)	20.00

Fee Payable at the time of Admission in 1st Year (Excluding University Examination Fee)

COURSE	Amount (in ₹)
B. Sc. (Hons) Electronics/Botany/Zoology/Physics/Chemistry/Mathematics	10,460.00
B. Sc. (Hons) Computer Science	26,460.00
B. Sc. Physical Science/Life Science/Mathematical Science	10,460.00
B. A. (Hons) English	11,460.00
B. Com (Hons)/B.A.	10,460.00
Bachelor of Business Studies (BBS)/Bachelor of Management Studies (BMS)	14,460.00
Fee for PwD candidates for all courses	1,730.00

Note : As per the decision of the University of Delhi, the College shall charge an amount of ₹ 6,000/- per year from every foreign student seeking admission in all courses except B. Sc. (Hons) Computer Science for which the charge from all countries (other than SAARC nationals) will be ₹ 2,10,000/-.

Terms of Payment of Fee

- The student (1st year) is required to deposit the fees through a Demand Draft in favour of "Principal Deen Dayal Upadhyaya College" payable at New Delhi as per schedule notified by the University of Delhi.
- Every student (1st year onwards) is required to collect the fee slip from the office and deposit fee by notified due date at the bank. A fine of ₹ 3/- per day will be charged after the expiry of the notified dates. The name of defaulting students shall be struck off from the College rolls after the last working day of the same month. Re-admission may be granted on payment of ₹ 5/- as re-admission fee.
- Fee once paid is refundable only as per University rules.
- Security money is refundable on an application made by the student, within a period of one year of his/her leaving the College and after deducting the cost of breakage, loss of books and other outstanding dues, if any, as per rules.

Scholarships & Awards

awards

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From the University

- (i) Delhi University holds a competitive examination in the month of October each year for the award of All- India Entrance Scholarships of ₹ 250 p.m. Any student with at least 55% marks in the aggregate may apply latest by 25th August or as notified by University in the prescribed forms available from the College Office.
- (ii) Financial Assistance out of VC Student fund is given to poor deserving students, who have passed Annual Examination of Current year from University of Delhi and belonging to BPL/APL families (₹ 3000).
- (iii) Under Graduate Science Meritorious Award is given to students who secure highest marks in B.Sc.(H) Physics, Chemistry, Botany and Zoology.

State Government Award

The Govt. of Delhi gives three awards of ₹ 5000 each in Science, Commerce and Humanities to students securing highest marks in their respective discipline in the College.

Pt. Vidyadhar Tripathi Memorial Award

The student who scores highest marks in B. Com (Hons) every year will be awarded a cash prize of ₹ 1000/-, a shield and a certificate out of the interest income on the endowment fund instituted by his niece Dr. Vanita Tripathi.

Shri Ghasi Ram Mittal Memorial Award

Out of the interest derived from Shri Ghasi Ram Mittal Memorial Scholarship Endowment fund (sponsored by his son Sh. Ram Kumar Gupta), scholarships of ₹ 4000 each are given to the students who secure the highest marks but not less than 70% marks in the combined result (I & II Sem. University Examination) in the first attempt in the following courses : B. Sc. (Hons) in Computer Science, Electronics, Mathematics, Physics, Chemistry, Botany, Zoology, B. A. (Hons) English, BMS.

Shri Sultan Chand Memorial Scholarship

Out of the interest derived from Shri Sultan Chand endowment fund (instituted by Shri Sultan Chand Trust), a scholarship of ₹ 3,500 is awarded every year to a student of B. Com (Hons) who secures the second highest percentage of marks, being above 70% as aggregate in II year University examination in the College.

Sh Sultan Chand Dropadi Devi Memorial Scholarship

Out of the interest earned from endowment funds in the name of Shri Sultan Chand Dropadi Devi (instituted by Shri Sultan Chand Dropadi Devi Education Foundation), six scholarships of ₹ 4000 each to the students securing highest marks in each semester of the three year B. Com (Hons) will be awarded.

From State Governments to SC / ST / OBC / Minorities Students

- a) SC/ST/OBC/Minorities students are awarded scholarships by the States to which they belong;
- b) SC/ST/OBC/Minorities students of Delhi applying for (i) post matric and/or (ii) meritorious scholarship provided by Department for Welfare of SC / ST / OBC / Minorities, Govt. of NCT Delhi, are advised to obtain application forms from the Administration Section immediately after their admission and submit the same duly completed along with required certificates. Claims of those students who do not submit their application in time, will not be entertained. The continuance of any fellowship, scholarship or grants of other privileges depends on satisfactory academic progress, regular attendance, discipline and good conduct;
- c) SC / ST / OBC / Minorities students are advised to contact Department for Welfare of SC / ST / OBC / Minorities, Govt. of NCT Delhi for hostel facilities provided by the Department.

Fee Concession

The College awards fee concession to needy, deserving and meritorious students. Application on prescribed forms is to be submitted to the Accounts Section by 31st August, 2015. The College also provides exemption of Tuition Fee and Admission Fee to all SC/ST students, whose parents are not liable to pay income tax on their income (on submission of a certificate from employer / competent authority for the same).

Students Aid Fund (SAF)

The College operates this fund with the objective of rendering financial assistance to needy and deserving students of the College. Assistance is usually given in the form of textbooks etc. Students in need of financial aid can apply when invited through circulars on the notice board.

Cancellation/ Withdrawal of Admission

Any student interested in getting his/her admission cancelled on or before 16th August, 2015 is required to fill a performa available from the College Office and submit it to the Coordinator Admission Committee. After this date, a student may withdraw from the College by making an application to the Principal intimating the date of withdrawal. He/She will be required to pay all the fees and other charges which may fall due for the period.

Refund of Fee

As approved by the Executive Council, vide Resolution No. 191 dated 21.03.2012

Reasons for seeking refund	Quantum of fee to be refunded
(a) When a student applies for withdrawal of admission on or before the last date of admission.	Full fee after deduction of ₹ 250/-*
(b) When a student applies for withdrawal of admission after date of admission the last and on or before 31 st July of the year of admission	Full fee after deduction of ₹ 500/-*
(c) When a student applies for withdrawal of admission after 31 st July and on or before 16 th August of the year of admission	Full fee after deduction of ₹ 1 000/-
(d) When a student applies for withdrawal of admission after 16 th August of the year of admission.	No fee will be refunded.

Note : When cancellation of admission is due to concealment / falsification of facts, submission for false/fake certificate(s), providing misleading information by the student or for any error/mistake on the part of the student, no fee will be refunded.

* ₹ 1000/- in case of self financing courses

Compulsory Test in Hindi

Candidates who did not study any Modern Indian Language (MIL) for the SSCE of the CBSE or at the Matriculation examination of an Indian University/Board or an examination conducted by some public body in India and recognized as equivalent to either of the aforesaid examinations will be required to take and pass compulsory test in Hindi conducted by the University of Delhi. Such students should contact the College Office immediately after the commencement of classes so that special classes can be arranged for them, if necessary. Foreign students are exempted from the above test.

Attendance

1. Every student admitted to the College is required to attend lectures, tutorials, presentations and practical as per the college time table. No student will be permitted to appear in the University examinations unless he/she has attended at least two thirds of the lectures/tutorials/practicals/presentations held in all subjects taken together in each semester. For further details, please refer Ordinance VII (2), University of Delhi.
2. Attendance will be taken from day one of the new session. Students are expected to check the status of their attendance record which will be displayed on the students' notice board/College website from time to time .
3. If a student is unable to attend classes because of medical reasons, he/she must submit a medical certificate as well as fitness certificate to the College Office not later than a week of rejoining College after illness. Medical certificates submitted late will not be accepted by the College.
4. A student, whose name is struck off from the College rolls on account of non-payment of fees or disciplinary action and later re-admitted, will not be given the benefit of attendance during that period.

Re-admission in the College is not a matter of right.

regulations

Important Rules & Regulations

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Migration

The College does not permit any migration to or from the College in the first year. The Principal may at his discretion, permit inward migration in second and third year but outward migrations are not allowed.

Removal from the College

The Principal is empowered to remove the name of a student from the College rolls if, in the opinion of the Principal, he/she (i) is grossly irregular in attendance or (ii) is not amenable to the College discipline or (iii) is guilty of gross negligence in studies or (iv) is not found fit for the course chosen by him/ her or (v) has not paid College dues in time.

Re-Admission

A student, whose name is removed from the College rolls for non-payment of fees or for any other reason, may be permitted re-admission at the discretion of the Principal on written request by the student. Such re-admission shall be on payment of re-admission fees, arrears of tuition fees and fines, after the permission is granted.

Notice Board

Students should make it a habit to read the notice board regularly to check notices for schedule of classes, examinations, holidays, activities and other information of relevance. Ignorance of any notice will not be accepted as a plea or an excuse for any delay in any matter.

Identity Card

After admission to the College, every student will be issued an Identity Card, which he/she should always carry and present it as and when asked for. Failure to do so will render a student liable to disciplinary action. The card must be returned when a student leaves the College. Loss of Identity Card should be reported to the office immediately. Duplicate Identity Card will be issued on payment of ₹ 50/-.

Library Card

Students need to furnish their fee receipt and the College Identity Card to become a member of the library. The library offers yearly membership, which is renewed subject to annual clearance. The library card is non-transferable.

Visitors

Students are not permitted to receive or entertain visitors in the College. In case of extreme urgency they must seek prior permission from the Principal or in his absence from the Vice Principal / Administrative Officer.

Residential Address

In case of change in residential address, the same must be intimated in writing under the signature of parents/guardians to the College Office without delay.

Parking

Students must park their vehicles (four Wheelers) outside the College gate. Also, stern action will be taken against any student sitting on / meddling with any vehicle parked inside the College premises.

Internal Assessment

Internal Assessment is governed by the Ordinance VIII E* of the University of Delhi, as amended and notified by University of Delhi from time to time.

Internal Complaints Committee (ICC)

In accordance with Section 4(1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, an Internal Complaints Committee (ICC) has been constituted comprising of following members

- ◆ Dr. Nisha Rana, Assoc. Prof. in Commerce - Presiding Officer
- ◆ Dr. Arpita Sharma, Assoc. Prof. in Computer Science
- ◆ Dr. Sangeeta Talwar, Assoc. Prof. in Chemistry
- ◆ Dr. Sachchidanand Tripathi, Assistant Prof. in Botany
- ◆ Mr. Sandeep Mago, Sr. P.A. to the Principal
- ◆ Ms. Aishwarya Bhati, Advocate, Supreme Court of India

Ragging

Ragging in any form is strictly prohibited. Any student found involved in ragging will be punished under Ordinance XV-C* of the University of Delhi. Besides action shall also be initiated as per directives issued by the Hon'ble Supreme Court of India.

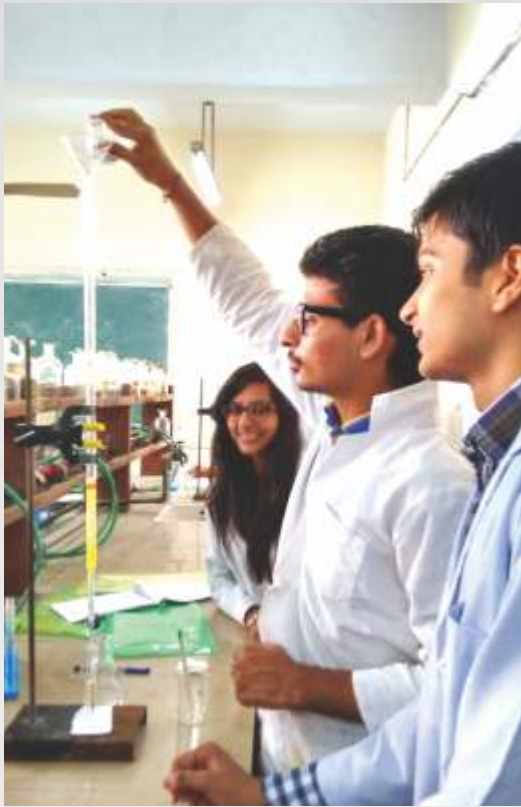
Discipline

Students are required to maintain discipline in the College premises. Violation of the same will be dealt with as per the Ordinance XV-B* of the University of Delhi.

* See Annexures

Smoking and Consumption of Alcohol is strictly prohibited in the College campus

college



"The end-product of education should be a creative person, who can battle against historical circumstances and adversities of nature."

Dr. Sarvepalli Radhakrishnan



General Amenities

At Deen Dayal Upadhyaya College, an uninterrupted power supply is ensured through two Generator Sets one of 125 KVA and another of 62.5 KVA. The college has a spacious Seminar Room equipped with all the latest audio-visual Aids for organizing seminars, conferences, workshops, debates, discussions and talks. A spacious and well furnished canteen is a place where students unwind and relax to enjoy good quality, delicious and healthy food at reasonable rates. DDUC branch of Oriental Bank of Commerce provides all banking facilities to the staff and students of the college. In house photocopy facility is available near the gate on payment basis. The students are allowed to park two wheelers inside the college premises.

Library

Our library has rich and active collection of text books and reference books which is heavily utilized by the students. It is fully computerized and all its functions and operations are done through dedicated network of computer systems using library software. It has up-to-date bibliographic database of books and journals. The library has added 1612 volumes of books in the previous year, making its total collection as 41,008 volumes of books. The library subscribes to 62 journals & magazines of national and international repute in the relevant subject areas. Besides this the library subscribes to 15 national newspapers. It has 562 bound volumes of journals and 750 CDs in its collection.

The library organizes user orientation program on the opening day of new academic session every year for the benefit of students. The library also provides book-bank facility to students belonging to SC/ST/OBC categories and other economically poor and meritorious students of the college.

To complement class-room teaching with e-learning, the library has computing facility comprising of 30 PC with Internet access. Through the University dedicated fibre-optic link, the library has access to more than 44,000 peer reviewed journals, 84 databases and other educational materials subscribed by the University of Delhi. Through the NLIST programme of UGC-INFLIBNET, the faculty and students also enjoy the facility of remote access to more than 6000 e-journals and 97,000 e-books. Besides this, library also downloads relevant subject material and other useful information available in public domain on to its local network for students' ready reference.

Laboratories

The College has 5 computer laboratories with over 140 computers of latest configuration installed with internet facility through Delhi University optical fiber connection. The laboratories are fully equipped with latest multimedia equipment including LCD projectors and have the facility for Video-Editing, Image Editing, Animation, Audio-Editing and Authoring Tools. For the Department of Physics and Electronics there are five Physics laboratories and three Electronic laboratories having state-of-the-art equipments to conduct experiments. The laboratories are equipped with 35 CRO's, 55 Function Generators, 37 Micro-processor Kits, 48 Digital Storage Oscilloscopes (Tektronix), 3 Arbitrary Function Generators (Tektronix), 57 Computers, 22 Spectrometers, besides other equipments including: Hall effect set-up, Michelson Interferometer, Laser Kits, Optical fiber kits etc. To conduct experiments in Life Sciences, there are 4 laboratories and 2 Museums containing various specimens and models. The laboratories are equipped with latest instruments including Microscopes having 15000x magnification. The Chemistry department has 4 laboratories of which one is an Analytical Technique Laboratory equipped with instruments like Flame Photometer, UV-Visible Spectrophotometer, Scanning Visible Spectrophotometer.

Computer Centre

Computer Centre is an ICT infrastructure having 80 computers, provided by the University of Delhi to promote network based knowledge and learning. It provides a framework of services that enables all our staff and students to exploit state-of-art information and academic developments. ICT infrastructure consists of a server, desktops and a gigabit fiber backbone which provides 24x7 dedicated Internet connectivity through WLAN (Wi-Fi) and LAN. It also facilitates students and faculty to access a world class teaching and learning system.

student life

WINDS OF CHANGE...

MUSIC SOCIETY - RHYTHM

DANCE SOCIETY - RAAGA
SPORTS MAGAZINE

ANNUAL CULTURAL FESTIVAL
- KALRAV

VANDE MATRAM

PHOTOGRAPHY

WOMEN DEVELOPMENT CELL

NATIONAL SERVICE SCHEME

DEBATING SOCIETY - VOICE

ALUMNI ASSOCIATION

ECO CLUB

DDUC - SPIC MACAY

THE DRAMATICS CLUB - YAVNIKA

THE MODEL UN CLUB

CAREER COUNSELLING AND PLACEMENT CELL

VIVEKANANDA CELL

GANDHI
STUDY CIRCLE

ROBOTICS
CLUB

STUDENTS UNION

FIN-S CLUB

College Societies

Dance Society

The College provides adequate facility for training the students who are interested in choreography and dance. The Dance Society of Deen Dayal Upadhyaya College has amazingly wonderful talent. The students participate in the festivals of various institutions including BITS Pilani, IIT Kanpur etc.

DDUC – Spic Macay

DDUC - SPIC MACAY Chapter was introduced in the College a decade ago for the purpose of providing the students an exposure to the rich Indian Culture and performing Art. It has been the host to eminent artists like Bharat Ratna Late Ustad Bismillah Khan, Padmbhushan Padmashree Smt. Teejan Bai, Chand and Shadab Nizami (the Nizami Bandhu), Padma Bhushan Ustaad Asad Ali Khan Sahib, Ustad Rehmat Khan Langa, Padam Shree Pandit Bhajan Sopori, Pt.Rajan and Sajan Mishraji, Kathak dancer Padmabhushan Ms. Uma Sharma.

YAVNIKA- The Dramatics Society

Yavnika (the Dramatics Society), meaning the curtain and signifying the unveiling of diverse characters and the stages of life, plays a unique role in enriching the cultural ambience in the College by providing a platform to theater enthusiast. This year, 'Kissa Mauzpur Ka', a play written by Shri Jayvardhan and directed by Shri Devendra Raj Ankur, Ex- Director of national School of Drama was staged at Shri Ram Centre on 28th October, 2014. Thereafter the play was staged at several Colleges and was also awarded the First Position at Oasis, the Annual Cultural Festival of BITS, Pilani.

VOICE- Debating Society

Voice - the Debating Society strives to give a platform to students who can speak out by improving, honing, and building their public speaking skills which is a crucial attribute for any profession they wish to enter in the future. Debating society is not just meant for competitions, but it is also a platform for exchanging views, forming opinions, sharpening understanding and expanding worldview. The society holds intra/inter - College debates to provide students an opportunity to interact with their counterparts.



College Societies

Sports

Sports builds endurance and fitness. To ensure fitness, College organizes morning camps from 7 a.m. to 8.30 a.m. for all those who are interested. Competitions in various sports are organized throughout the year. The College arranges coaching from experts to prepare teams for Inter- University, Inter-State and National Level competitive events. The College has facilities for various outdoor games such as Cricket, Basketball, Volleyball, Softball, Baseball and Archery besides indoor games like Table Tennis, Chess and Carrom.

Students' Union

Every bona fide student of the College is a member of the Students' Union. The election for the office bearers is held every year in the month of September. The objective of the students union is to provide students with opportunities for organizing activities and interacting with students.

Kalrav

'Kalrav' (Annual Cultural Festival) means chirping of birds and echoes the spirit of abundant freedom for expressing creativity through the arts and performing arts. We have taken this in-house activity to an involving experience for students by having the annual cultural festival every year.

Vande - Matram

The College organizes every year Vande - Matram an Inter- College Classical Dance & Choir competition in collaboration with the Cultural Council, University of Delhi with large participation from colleges across university. This is an event eagerly awaited by those students having a talent especially in classical /folk dancing. The choir singing, being a part of Vande Matram, gives an opportunity to demonstrate their singing talent at a wider level. This year the theme of the event was "Songs of Hope".

Music Society - Raaga

We strongly believe that music brings solace in life. The College provides a well equipped Music Room where students get a chance to develop their musical skills and play instruments like electric guitar, drum set, musical synthesizer, flute, harmonium, tabla and other instruments. The College has a musical band 'PLUNO', choir group 'AAHVAN'. 'PLUNO' has performed in several prestigious events like CACOPHONY, a musical event organised by National School of Drama and venues like India International Trade Fair. The society prepared an anthem for the College fest 'Kalrav'. The anthem was uploaded on social networking -Facebook and Youtube.



College Societies

Reflections- The Magazine

The College brings out its annual bilingual magazine 'Re?ections' which contains essays, articles, stories and poems contributed by both staff and students. It is a platform where students are encouraged to express their views and creativity.

Women Development Cell

In today's world women are not merely the dependent bene?iciaries but are the active independent contributors to the development of the society. The issues related to women's development are seen as socio-economic development issues. Recognizing this, we have set up a Women Development Cell in our College. To begin its activity WDC organized an orientation program on 23rd September 2014. In this a documentary titled "Moustaches Unlimited" of 30 minutes duration was screened. Resource persons Mr Saglsem Pavel and Mr Ahmad Faraz of Centre for Health and Social Justice and Ms. Runu Chakraborty, one of the founder member of Jagori were called, who conducted a panel discussion centered around the documentary

Eco Club

The main purpose of the Eco Club is to make students feel, think and be aware of the environmental issues. The Eco-Club organises ?lm shows, lectures, competitions and ?eld trips on issues pertaining to the environment. It also organizes creative activities such as producing best out of waste, card making, recycling newspaper, pot painting, etc.

National Service Scheme

NSS aims at arousing social consciousness of the youth through community service. We take immense pride that our students have been devotedly engaged in projects for the physically and visually challenged, patients of cerebral palsy, organising blood donation camps, campaigns against AIDS, Drug Abuse, Child Abuse and for promoting health and nutrition and family welfare. Some of our volunteers are involved in teaching slum children and orphans, helping blind students in their studies, helping out the homeless and the poor during the harsh and cold winter. The NSS volunteers also participated in various events organized by the NSS center of the University of Delhi like the Swacch Bharat Abhiyan, Ekta Diwas and Antardhwani.



"We can only see a short distance ahead, but we can see plenty there that needs to be done."

- Alan Turing



College Societies

The Model UN Club

MUN of Model United Nations is a simulation of the organs of the United Nations in the student arena. It is a concept where students from different schools, colleges and universities across the world gather as delegates of different countries and act as members of the United Nations to discuss and debate the crucial issues that exist around the world. The MUN Club, DDUC was formulated in the year 2011. The fourth edition of the conference was no different. Organised by the MUN Club, DDUC-MUN 2014 was held on 20th and 21st September in the college premises.

Robotics Club

The Robotics Club of DDUC was formed in April 2014 as a part of e- Yantra Lab Set-up Initiative (eLSI) programme of IIT Bombay. Robotics Club provides an opportunity to students to work on "Fire Bird V"-the dedicated robotic system based on AVR microcontroller.

Fin-S Club

Keeping in mind that financial education is as important as an academic qualification for students across various disciplines, FIN-S, the Finance Society was founded in 2011. The main focus of the finance club is to make students of all courses take a keen interest in the basic aspect of finance through interactive sessions, guest lectures, quizzes, competitions etc. During 2014-15 the club held a series of guest lectures and a visit to NSE, New Delhi. The annual festival 'Finanza' 15 was organised in the month of April. This year first edition of its annual Newsletter 'Scrutinize' was released.

The Photography Club

The Photography Club was started in the year 2008. It organises an eight week workshop where students learn various aspects of creative photography. The workshop includes both theory and practical classes, of these some are even outdoor classes. The workshop also includes night photography where the students learn to use camera in the night. The students of the club showcase their achievements by putting up an exhibition during the annual cultural festival KALRAV (few glimpses of the photographs are included in this document).



College Societies

Career Counselling and Placement Cell

The placement cell of the College functions more as a Career Facilitation and Personality Development Centre. The purpose of the placement cell of the College is to apprise the students of the emerging opportunities in the world of work and to impart them sound counsel for an effective career planning. The placement cell hosts on-campus pre-placement and placement activities of the corporate world and organizes expert talks on diverse career options. This year, out of about 200 students who had registered for placement, 127 have already been placed. Some of the companies which visited and recruited our students are Genpact, Axis Risk Consultancy, WIPRO Wista, TCS, E-Age Company, Smartican HIKE Placement agency etc.

Alumni Association

The College strongly believes in having a long lasting relationship between the old students of the College and the new incumbents. With Principal as Patron, DDUC Alumni Association is a registered entity with its own logo. Some of the objectives of the association are: to promote and foster mutually beneficial interaction among the Alumni and the present students of the institute and among the Alumni themselves; to promote education, literature and other similar kind of activities through Association by way of prizes, scholarship or various other means etc.

Other Activities

Gandhi Study Circle

Students are encouraged to imbibe Gandhian Values through the activities organized by Gandhi study circle of the College in collaboration with the Gandhi Bhawan of University of Delhi. Various activities including "Gandhi Darshan Yatra" are being organized in which students visit various places in and around Ahmedabad like Sabarmati Ashram, Porbander and Bhavnagar where they experience selfless service based on Gandhian philosophy.

Vivekananda Cell

The students are encouraged to enhance their potential so as to become global citizens and nation builders of the 21st century through activities organised by Vivekanand Cell in collaboration with Ramakrishna Mission, Delhi Branch. Personality development workshops, seminars, lectures and competitions are being organised so that the students can contribute and express gratitude towards our Nation.

Self - Defense Course

The College started a Self- Defense course in collaboration with Delhi Police. The first batch of 30 students across departments were trained in basic defense techniques by Mr. Pankaj Sharma, Black-Belt in Taekwondo for a period of two weeks. The second training workshop for 10 days was held in the College Campus from 16th March, 2015. Around 100 girls from various courses got benefitted from this workshop.

Swachh Bharat Abhiyan

For sustainable cleanliness in the college, a committee was constituted to plan and execute regular cleanliness drives. The college observed a weeklong intensive cleanliness drive on occasion of the Founder's Day on 25th September, 2014. 'Tree Plantation Drive' was organized in the college campus on Birth Anniversary Celebration of Pandit Deen Dayal Upadhyaya by staff and students of the college.

*The pursuit of truth and beauty is a sphere of activity
in which we are permitted to remain children all our lives.*

-Albert Einstein

Societies

Subject Societies

*"Creativity is merely
a plus name for
regular activity . . . any
activity becomes creative
when the doer cares about
dong it right, or better."*

-John Updike

- Covalence** - for students of Chemistry
- Kalpavriksha** - for students of Botany
- Community** - for students of Commerce
- Sanganika** - for students of Computer Science
- Optizone** - for students of Operational Research
- Aryabhata Science Forum** - for students of Physics
- Abhivyakti** - for students of Humanities
- Harish Chandra Mathematical Society** - for students of Mathematics
- Zest** - for students of English
- Spettro** - for students of Management Studies
- Synapses** - for students of Zoology
- Silizium** - for students of Electronics



achievements

Achievements

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Academic Achievements

The pass percentage of the College in the University examination held in April- May 2014 was 87% with 68% students passing in the First Division. Sheetal Maurya of BBS Final Year stood first in the University of Delhi securing 90.2% marks.

Sports Achievements

Students of DDUC have earned laurels at major sporting events across the country. Students of the College had participated in the National Games, 2015 held in Kerala and won medals in major sporting events like the National Archery Tournament, Senior National Archery Championship, Senior National Ball Badminton Championship, West Zone National Ball Badminton Championship etc. In archery our student won the Gold Medal in Tata- National Ranking Archery Championship.

ECA Achievements

- ◆ Yavanika, the Dramatics Club presented its Play 'Kissa Mauzpur Ka' in OASIS, the Annual cultural festival of BITS Pilani and won the first position.
- ◆ Two teams of students from Robotics Club were selected for participation in e- Yantra Robotics Competition (e-YRC) organised by IIT Bombay in which 3107 teams across India had registered and only 260 teams were selected.

Faculty Achievements

During the year 2014-15, Faculty members of DDUC published 73 papers in peer reviewed International Journals and 5 papers in peer reviewed National Journals.



faculty

Principal: Dr. S. K. Garg

Department of Botany

1. Dr. Sujata Sinha
2. Dr. V.K. Gautam
3. Dr. Sachchidanand Tripathi
4. Dr. Rajkumari S. Devi
5. Dr. Varnika Bhatia
6. Dr. Charu Kalra
7. Dr. Reeta Kumari

Department of Mgt Studies

Dr. Nisha Rana (Coordinator)

1. Dr. Monika Bansal
2. Ms. Deepa Kamra
3. Dr. Yogjeta S. Mehra
4. Dr. Rakesh Kumar
5. Dr. Sangeeta Mohan
6. Mr. Vipin Kumar Meena

Department of Chemistry

1. Dr. Shashi Saxena
2. Dr. Ratna
3. Dr. Sangeeta Talwar
4. Dr. K. K. Jha
5. Dr. Vinod Kumar
6. Dr. Sachin Mittal
7. Dr. Mahaveer
8. Dr. Chetna Angrish
9. Dr. Reema Chhabra
10. Dr. Nityanand Agasti
11. Dr. Sunny Manohar
12. Dr. Chayannika Singh
13. Dr. Jyoti
14. Dr. Kapil

Department of Commerce

1. Dr. T.N. Chhabra
2. Dr. Shalini Bhatia
3. Dr. Vandana Gupta

4. Dr. Deepak Sehgal (Vice Principal)

5. Dr. Abha Wadhwa
6. Dr. Hem Chand Jain
7. Dr. Nisha Rana
8. Dr. Anand Saxena
9. Dr. Renu Aggarwal
10. Mr. Pawan Kumar Jain
11. Dr. Sunil Kumar

Department of Computer Science

1. Dr. Arpita Sharma
2. Dr. Rajni Bala
3. Dr. Rampal Singh
4. Ms. Shweta Wadhwa
5. Dr. Sujata Khatri
6. Ms. Anuja Soni
7. Mr. Anil Kumar

Department of Electronics

1. Dr. Ravinder Kaur
2. Dr. Poonam Kasturi
3. Dr. Anurag Mishra
4. Dr. Neeraj Tyagi
5. Dr. Manoj Saxena

Department of English

1. Dr. Pramesh Ratnakar
2. Dr. Anubha Mukherji Sen
3. Dr. Jayini Adhyapak
4. Dr. Rohith P.
5. Mr. Lalit Kumar
6. Mr. Jyotishman Kalita
7. Mr. Nitin Luthra

Department of Humanities

1. Ms. Sangita (Economics)
2. Dr. Anita Rani (Hindi)
3. Dr. Suman Bala Manchanda (Hindi)
4. Dr. Savita Gautam (Hindi)
5. Dr. R. M. Bhardwaj (History)
6. Dr. Himanshu P. Roy (Pol. Science)

Department of Mathematics

1. Dr. Ratnesh R. Saxena
2. Ms. Sunita Nadir
3. Dr. Virender Thukral
4. Ms. Paramjeet Kaur
5. Dr. Sudha Arora
6. Dr. Sanjay Kumar
7. Dr. Poonam Garg
8. Ms. Mamta Amol Wagh

Dr. Veena Jain (Operational Research)

Department of Physics

1. Dr. Mukesh Kumar
2. Dr. Kulvinder Singh (Bursar)
3. Dr. Sanjay Tandon
4. Dr. Paramjeet Kaur Bedi
5. Dr. Anju Aggarwal
6. Dr. Poonam Suri
7. Ms. Pratima
8. Dr. Savita Gahlaut
9. Dr. Pradeep Kumar Jha
10. Dr. Deepak Jain
11. Dr. Nupur Verma
12. Dr. P. L. Meena
13. Dr. Avnindra Kr. Singh
14. Mr. Sandeep

Department of Zoology

1. Dr. Krishna Bansal
2. Dr. Anita Gulati
3. Dr. Lathika Nair
4. Dr. Renu Solanki
5. Dr. Shailly Anand
6. Dr. Sudhir Verma
7. Dr. Priya Goel

Assistant Professor in Physical Education: Dr. Anek Goel Librarian: Dr. Abhijeet Sinha

Administrative Officer: Mr. Sikander Aggarwal

Teacher- in-charge

committees

College Committees

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Secretary Staff Council : Dr. Ratnesh R. Saxena

1. Coordinator Admission Committee : Dr. H. C. Jain
2. Sports Quota Admissions : Dr. Deepak Sehgal, Convenor, Sports Committee
Dr. Anek Goel
3. ECA Quota Admissions : Dr. Anand Saxena, Convenor, Music and Dance Society
Dr. Yogieta S. Mehra
4. Student Activities Board
 - Dramatics Club : Dr. Rohith P.
 - Debating Society : Dr. Yogieta S. Mehra
 - Music and Dance Society : Dr. Anand Saxena, Convenor
 - Spic-Macay Chapter : Dr. Poonam Kasturi, Convenor
 - Founder's Day Committee : Dr. Anurag Mishra, Convenor
 - College Festival Committee : Dr. Sudha Arora, Convenor
 - Fin-S Club : Ms. Deepa Kamra, Convenor
 - MUN Club : Dr. Monika Bansal, Convenor
 - Eco-Club : Dr. Sachchidanand Tripathi, Convenor
5. Campus Maintenance Committee : Dr. Mahaveer, Convenor
6. Garden Committee : Dr. Shalini Bhatia, Convenor
7. Women Development Cell : Dr. Shashi Saxena, Convenor
8. Gender Sensitization Committee : Dr. Monika Bansal, Convenor
9. Prospectus Committee : Dr. Poonam Suri, Convenor
10. Magazine Committee : Dr. Charu Kalra, Convenor
11. Fee Concession & SAF Committee : Dr. Suman Bala Manchanda, Convenor
12. Alumni Committee : Dr. Monika Bansal, Convenor
13. Attendance Committee : Ms. Sunita Nadir, Convenor
14. Time-Table Committee : Dr. Sachin Mittal, Convenor
15. Sports Committee : Dr. Deepak Sehgal, Convenor
16. Proctorial Board : Dr. Sanjay Tandon, Proctor
Dr. P.K. Jha, Student Union Advisor
17. Photography Club : Dr. Mamta Amol Wagh, Convenor
18. Adventure Club : Dr. Rakesh Kumar, Convenor
18. Robotics Club : Dr. Rajni Bala, Convenor
19. Examination Committee : Dr. Anurag Mishra, Convenor
20. Academic Supervisory Committee/
IQAC (Teacher's Rep.) : Dr. Kulvinder Singh, Convenor

- ◆ NSS, Programme Officer : Dr. Ratna
- ◆ Career Counselling & Placement Cell, Coordinator : Dr. Manoj Saxena
- ◆ Website Maintenance Committee, Convenor : Dr. Manoj Saxena

- ◆ Grievance Committee for redressal of Grievances related to Undergraduate Admissions 2015-16 : Dr. T. N. Chhabra
: Dr. Sanjay Tandon
: Dr. Suman Bala Manchanda

- ◆ Special Categories Admission Enabling Committee/Help Desk (Sub committee) of reserved categories :

For PwD Categories : Dr. K. K. Jha (Convenor), Dr. V. K. Gautam

For OBC Categories : Dr. Rakesh Kumar (Convenor), Dr. Jyoti

For SC/ST Categories : Dr. P. L. Meena (Convenor), Dr. Shailly Anand

DIRECTIVES OF THE HON'BLE SUPREME COURT OF INDIA ON ANTI-RAGGING

Ref. : Directives of the Supreme Court of India dated May 16, 2007 in SLP No(s) 24295 of 2006 University of Kerala Vs Council, Principal's, Colleges, Kerala & Ors (with SLP(C) No. 24296-99/2004 & WP (CrI) No. 173/2006 and SLP(C) No. 14356/2005) and Civil Appeal No. 887 of 2009 dated May 8, 2009.

The Hon'ble Supreme Court of India admitted and heard the above referred SLPs in relation to the menace of ragging in Technical Institutions/Universities/ Colleges in the Country.

In this connection a committee headed by Dr. R.K. Raghavan, Former Director of CBI, for giving specific recommendations on effective prevention of ragging in educational institutions was constituted by the apex court.

Accordingly, the Committee had carried out a very detailed study on the various factors contributing for ragging and collected the public opinion. Further, the committee had submitted a detailed report with suitable recommendations and measures required to effectively curb the menace. The recommendations of the Committee were duly accepted and the following directives have been issued to all the educational institutes for necessary implementation by the Hon'ble Court. The Hon'ble Court issued further orders on the 2nd and 3rd report of the Raghavan Committee also. The salient features of the report / order are summarized below :

I. Factors listed by the Committee

- a) Primary responsibility for curbing ragging rests with academic institutions themselves.
- b) Ragging adversely impacts the standards of higher education.
- c) Incentives should be available to institutions for curbing the menace and there should be disincentives for failure to do so.
- d) Enrolment in academic pursuits or a campus life should not immunize any adult citizen from penal provisions of the laws of the land.
- e) Ragging needs to be perceived as failure to inculcate human values from the schooling stage.
- f) Behavioural patterns among students, particularly potential 'raggers', need to be identified.
- g) Measures against ragging must deter its recurrence.
- h) Concerted action is required at the level of the school, higher educational institution, district administration, university, State and Central Governments to make any curb effective.
- i) Media and Civil Society should be involved in this exercise.

II. Recommendations approved by the Supreme Court

1. The punishment to be meted out has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
2. Every single incident of ragging where the victim or his parent/guardian or the Head of institution is not satisfied with the institutional arrangement for action, a First Information Report must be filed without exception by the institutional authorities with the local police authorities. Any failure on the part of the institutional authority or negligence or deliberate delay in lodging the FIR with the local police shall be construed to be an act of culpable negligence on the part of the institutional authority. If any victim or his parent/guardian of ragging intends to file FIR directly with the police, that will not absolve the institutional authority from the requirement of filing the FIR.
3. In the prospectus to be issued for admission by educational institutions, it shall be clearly stipulated that in case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he / she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution.
4. It shall be the collective responsibility of the authorities and functionaries of the concerned institution and their role shall also be open to scrutiny for the purpose of finding out whether they have taken effective steps for preventing ragging and in case of their failure, action can be taken; for example, denial of any grant-in-aid or assistance from the State Governments.
5. Anti-ragging committees and squads shall be forthwith formed by the institutions and it shall be the job of the committee or the squad, as the case may be, to see that the Committee's recommendations, more particularly those noted above, are observed without exception and if it is noticed that there is any deviation, the same shall be forthwith brought to the notice of this Court.
6. The Committee constituted pursuant to the order of this Court shall continue to monitor the functioning of the anti-ragging committees and the squads to be formed. They shall also monitor the implementation of the recommendations to which reference has been made above.
7. It is necessary that parents/guardians of freshers assume responsibility for promptly bringing to the notice of the Principal any instance of ragging.

College Compliance with the Directives of the Hon'ble Supreme Court of India

The Institute has formed the following Anti-ragging committees and squads for overseeing the implementation of the provisions of the verdict for the year 2015 - 2016

i) College Anti-ragging Committee

Dr. R. M. Bhardwaj	-	Associate Professor
Ms. Prerna Kaushik	-	NGO Activist
Mr. Shyoram Yadav	-	Inspector Investigation, Police Station, Moti Nagar
Mr. Bhupender Sharma	-	Navbharat Times, Mediaperson.
Dr. P. C. Tandon	-	Parent Representative
Mr. Anil Kumar	-	Social Activist
Mr. Rajesh Kumar	-	Junior Assistant Non teaching staff

ii) Discipline Resource Committee

Dr. Vinod Kumar	-	Discipline Resource Person
Dr. Sanjay Tandon	-	College Proctor
Dr. P. K. Jha	-	Student Union Advisor
Dr. P. K. Bedi	-	
Mr. Nupur Verma	-	
Mr. Sikander Aggarwal	-	Administrative Officer

iii) Anti Smoking Nodal Officer:

Dr. K. K. Jha

iv) Transparency Officer:

Mr. Sikander Aggarwal - Administrative Officer

v) College Level Anti-ragging Hotline No.:

College Security Control Room (Tel. 25458173 / 25173401) would act as Anti-ragging hotline of the College. Any complaint received on this line would be immediately passed on to the appropriate authority for action.

vi) College Level Anti-ragging Website :

The website is <http://dducollege.du.ac.in> and e-mail is dducollegeof?ce@gmail.com/principaldducollge@gmail.com. Any message/complaint e-mailed would be seen by the College Proctor.

vii) Message/Complaint Box :

A box has been placed outside Principal's Room. Any message/complaint in the box would be seen exclusively by the College Proctor.

viii) Counselling of Freshers & Seniors:

A team comprising of the Discipline Resource Committee & Anti Ragging Committee would conduct an individual as well as joint sensitization programme for freshers and seniors regarding the ills of ragging and the necessity of its eradication.

ix) It is imperative for all employees of the Institute (teaching, non-teaching, contract labour, caretaker staff, watch & ward staff) to report promptly any case of ragging/misbehaviour that comes to his/her notice to any of the above Discipline Resource Committee members.

x) Undertaking from Students and Parents:

Each student of the Institute and his/her parents and/or Guardian are hereby required to submit a combined undertaking at the time of registration, in the prescribed format as attached to this Order, which is mandatory for registration.

ORDINANCE XV-B

Maintenance of Discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he/she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
 - a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi
 - b. Carrying of, use of or threat to use of any weapons
 - c. Any violation of the provisions of the Civil Rights Protection Act, 1976
 - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
 - e. Any practice-whether verbal or otherwise derogatory of women
 - f. Any attempt at bribing or corruption in any manner
 - g. Willful destruction of institutional property
 - h. Creating ill-will or intolerance on religious or communal grounds
 - i. Causing disruption in any manner of the academic functioning of the University system;
 - j. Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his/her powers aforesaid order or direct that any student or students -

- a. be expelled; or
 - b. be, for a stated period rusticated ; or
 - c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or
 - d. be fined with a sum of rupees that may be specified; or
 - e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or
 - f. the result of the student or students concerned in the Examination or Examinations in which he, she or they have appeared be cancelled.
5. The Principals of the Colleges, Heads of the Halls, Deans of Faculties, Heads of Teaching Departments in the University, the Principal, School of Open Learning and Librarians shall have the authority to exercise all such disciplinary powers over students in their respective Colleges, Institutions, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
 6. Without prejudice to the powers of the Vice Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules.
 7. At the time of admission, every student shall be required to sign a declaration that on admission he/ she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.
- ORDINANCE - XV-C**
Prohibition and Punishment for Ragging
1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport,
 2. Any individual or collective act or practice or ragging constitutes gross indiscipline and shall be dealt with under this Ordinance,
 3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which -
 - a. involve physical assault or threat to use of physical force
 - b. violate the status, dignity and honour of women students
 - c. violate the status, dignity and honour of students belonging to the scheduled castes and tribes,
 - d. expose students to ridicule and contempt and affect their self-esteem
 - e. entail verbal abuse and aggression, indecent gestures
- and obscene behavior,
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging,
 5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
 6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
 7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice- Chancellor accordingly,
 8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
 9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrences of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specified number of years,
 10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a College, departmental examination for one or more year or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled,
 11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action under Statute 15 for withdrawal of degrees or diploma conferred by the University shall be initiated,
 12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice incitement of ragging will also amount to ragging,
 13. All Institutions within the Delhi University system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.
- Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C: Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order, non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi, Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.
- ORDINANCE VIII-E ***
Internal Assessment
- (1) (i) The scheme for Internal Assessment shall be followed in the regular stream only, with exclusions as per the Appendix to the Ordinance, and shall be applicable to the students admitted from the academic session 2003-04 onwards (i.e. to begin with

for the first year students) in both undergraduate and postgraduate degree courses. This scheme of Internal Assessment shall not be applicable to the School of Correspondence Course and Continuing Education, Non-Collegiate Women's Education Board and Non-Formal Education Cell (formerly External Candidates Cell). The specific Ordinances pertaining to schemes of examinations of various courses shall stand amended, mutatis mutandis, to the extent of internal assessment as laid down in this Ordinance, subject to exclusions referred to above.

(ii) Internal Assessment marks shall be shown separately in the Marks Sheet issued by the University and these marks shall be added to the annual/ semester examination marks for determining the division of the student.

(2) 25% of the maximum marks in each paper in undergraduate courses shall be assigned for Internal Assessment and the remaining 75% marks for the annual/semester University Examination; the time duration and other modalities of the annual/semester Examination with respect to this 75% component shall remain as per existing schemes of examination for various undergraduate courses.

(i) (a) For the Semester Examination Scheme, there shall be 10% weightage assigned to Class Test (s) Quiz (s) to be conducted by each College, for all subjects in B.A., B.Com. and B.Sc. courses and all papers of the Main Subject in Honours courses.

(c) The University reserves the right to scrutinize some or all the scripts of any paper in any course in a College during the period of retention of papers, Which duration shall be till declaration of results by the University, a copy of the question paper shall be sent to the Examination Branch of the University and the College shall maintain a proper record of the question papers of the House Examination.

(ii) (a) Each student shall be assessed on the basis of written assignments/tutorials as well as on the basis of project reports/term papers/seminars. There shall be 10% weightage for such written assignment; and project reports / presentations/term papers/seminars. Each student shall be given at least one written assignment per paper in each term, subject to a maximum of 12 written assignments per year for all the papers taken together.

(b) Where the maximum marks in a paper are less than 100, for example 50 marks, the nature of written assignments/ tutorial work shall stand adjusted pari passu.

(iii) There shall be 5% weightage for regularity in attending lectures (including interactive periods) and tutorials, and the credit for regularity in each paper, based on attendance, shall be as follows :

More than 67% but less than 70% - 1 mark
 70% or more but less than 75% - 2 marks
 75% or more but less than 80% - 3 marks
 80% or more but less than 85% - 4 marks
 85% and above - 5 marks

[Medical certificates shall be excluded while calculating credit towards marks to be awarded for regularity, though such certificates shall continue to be taken into account for the purpose of calculating eligibility to appear for examinations as per the existing provisions of Ordinance VII.2.9.(a) (ii).]

(iv) There shall be a Moderation Committee for Internal Assessment in each College, discipline-wise, which shall comprise of the senior most teacher in the department, the teacher-in-charge of the department and the previous teacher-

in-charge of the department: provided that if, for any reason, the membership of the Committee falls below 3, the Principal of the College shall nominate suitable members from among the teachers of that department/ College to fill the vacancies.

(3) With the introduction of Internal Assessment, the maximum marks for the University Examination in each paper shall stand reduced accordingly.

(4) The promotion criteria shall be as per the existing Ordinances for University Examinations, as applicable to respective courses. In addition, the same criteria shall apply to the total of the University Examination and the Internal Assessment, taken together.

(5) (i) There shall be a Monitoring Committee for Internal Assessment at the University level consisting of the Dean of Colleges as the Chairperson along with three other Deans one of whom shall be a member of the Executive Council, and the Controller of Examinations as Member-Secretary. The Committee shall monitor the receipt of Internal Assessment marks from various colleges and ensure timely compliance. If a College fails to submit the Internal Assessment marks in time, the University shall not declare the result for such a course in that College. The responsibility for non-declaration of the result of any course in the College in such circumstances will be solely that of the College.

(ii) There shall be a Monitoring Committee for Internal Assessment in every College, which shall be chaired by the Principal of the College and will be made up of the Vice-Principal (and in case there is no Vice-Principal, the Bursar), Secretary Staff Council, and two senior faculty members to be nominated by the Principal. This Committee shall be responsible for the entire process of Internal Assessment in the College, including redressal of grievances, if any.

(6) (i) In the case of students who repeat one or more paper(s), or all papers of any part of semester, the Internal Assessment marks shall be carried forward.

(ii) In the following special cases, in lieu of Internal Assessment, students shall be awarded marks (for the previous years' papers) in the same proportion as the marks obtained in that paper in the University Examination

(a) Students who migrate from other Universities to the University of Delhi in the 2nd Year/Third Semester.

(b) Students who fail in the Part I Examination of Honours Courses and join Pass/General Courses in the 2nd year; and]

(c) Students who transfer from 1st year Pass/General Courses to Honours Courses in the year.

(iii) Students who migrate from non-formal streams in the University of Delhi (i.e. School of Correspondence Courses and Continuing Education, Non Collegiate Women's Education Board and Non-Formal Education Cell, formerly External Candidates Cell) to the Regular stream and vice versa, shall carry as such the marks obtained in the preceding year(s).

(7) Tutorials shall be held regularly for the post-graduate courses of the University by the concerned Department in cooperation with Colleges; and at least 25% marks shall be assigned for Internal Assessment in each paper of the post-graduate courses. The Internal Assessment in the post graduate courses may be based on regularity and attendance; class tests and house examination; and written assignments, projects/term papers/ seminars/ fieldwork. Post-graduate courses where the weightage of Internal Assessment is

25 per cent or more, Departments may continue with the existing schemes.

- (8) In the case of a student who is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defence work and allied duties, or in the case of a student who is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Head of the institution concerned, or a student who is selected to participate in sports or other activities organized by the Inter-University Board or in national or international fixtures in games and sports approved by the Vice-Chancellor, or a student who is required to represent the University at the Inter-University Youth Festival, or a student who is required to participate in periodical training in the Territorial Army, or a student who is deputed by the College to take part in Inter-College sports, fixtures, debates, seminars, symposia or social work projects, or a student who is required to represent the College concerned in debates and other extracurricular activities held in other Universities or such other activities approved by the Vice-Chancellor, the following provision will apply:
- (i) A student in the categories listed above, will have to fulfil the requirement of written assignments and projects/ term papers / seminars / field-work with the flexibility, however, that he/she may, if necessary, be allowed additional time for submission of written assignments.
- (ii) A student in the categories listed above, who is unable to write the House Examination/Class Test (s) / Quiz(s) on account of his/her participation in such aforesaid activities, may be assessed by the College through an alternative mode. This may be done only in exceptional circumstances.
- (iii) A student in the categories listed above, will get the benefit of

attendance for Internal Assessment for the classes missed as per the existing provisions of Ordinance VII.2.(9)(a)(i).

- (9) (i) The University reserves the right to review, and if necessary moderate the marks in Internal Assessment in any paper/papers in any College/ Department.
- (ii) The respective University Moderation Committees in each subject shall moderate, if necessary, the Internal Assessment marks across Colleges.

Appendix to Ordinance VIII-E List of Exclusions

1. Faculties (All courses)
 - a. Medical Sciences
 - b. Technology
 - c. Management Studies
 - d. Education (except B.A. Pass in Education)
 - e. Law
 - f. Ayurvedic & Unani Medicine
2. Departments (All Courses)
 - a. Department of Nursing - Faculty of Sciences
 - b. Department of Fine Arts- Faculty of Music
 - c. Department of Pharmacy- Faculty of Science
 - d. Department of Home Science- Faculty of Science
3. Degree Courses
 - a. B. Sc. (H) Bio-Medical Sciences
 - b. B.Sc. (H) Physiotherapy
 - c. B.A. (H) Journalism
 - d. B.A. (H) Mass Media & Communication

List A : Academic / Elective Subject for Undergraduate Admissions

The following discipline subjects offered by University of Delhi to Undergraduate Courses must be treated as academic/elective subjects for the purpose of Undergraduate Admissions. All other subjects offered by different Boards may be treated as non-elective. All the Discipline subjects must have at least 70% component of theory exams (theory exam does not include internal assessment/continuous evaluation etc.) in the qualifying examination for the purpose of being treated as academic / elective subject.

Arabic	Economics	German	Mathematics	Physics	Sociology
Bengali	English	Hindi	Music**	Political Science	Spanish
Botany	French	History	Persian	Psychology	Statistics
Chemistry	Geography	Home Science	Philosophy	Punjabi	Urdu
Commerce	Geology	Italian	Physical Education**	Sanskrit	Zoology
Computer Science					

*Accountancy will be treated as equivalent to Commerce wherever any Board is not offering commerce as a subject.

**Music and Physical Education will be treated as academic/elective only for Honours in Music and Physical Education respectively.

Note : Biology/Biotechnology and Business Studies will be treated as academic/elective subjects.

Right to Information Act, 2005

Dr. Kulvinder Singh Bursar (Public Info. Of?cer)	Mr. Prem Singh Rawat S.O. (Admin.) (Asst. Public Info. Of?cer)	Mr. Hari Kumar S. S.O. (Accounts) (Asst. Public Info. Of?cer)	Dr. S. K. Garg (Principal) (1st Appellate Authority)
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1. An application for obtaining information under the Right to Information Act, 2005 can be made to the Public Information Of?cer.
2. The prescribed fee for filing the application is ` 10/- by way of cash against proper receipt or by way of bank demand draft or banker's cheque or Indian Postal Order in favour of Principal, DDU College payable at New Delhi.
3. An appeal can be preferred before the 1st Appellate Authority against the decision of the Public Information Of?cer.
4. Manuals prepared under Section 4(1)(b) of the Right to Information Act, 2005 are available in the office of the S.O. (admin), Deen Dayal Upadhyaya College University of Delhi, Karampura, New Delhi 110015.

Orientation Programme on Friday, the 17th July, 2015 at 10:00 a.m.

ACADEMIC CALENDAR 2015-16

SEMESTER I/III/V/VII

Classes Begin	20 th July, 2015 (Monday)
Mid-Semester break	21 st October, 2015 (Wednesday) to 25 th October, 2015 (Sunday)
Classes begin after Mid-Semester break	26 th October, 2015 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	13 th November, 2015 (Friday)
Theory Examinations begin	26 th November, 2015 (Saturday)
Winter Break	19 th December, 2015 (Saturday) to 3 rd January, 2016 (Sunday)

Semester II/IV/VI/VIII

Classes Begin	4 th January, 2016 (Monday)
Mid-Semester break	23 rd March, 2016 (Wednesday) to 27 th March, 2016 (Sunday)
Classes begin after Mid-Semester break	28 th March, 2016 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	26 th April, 2016 (Tuesday)
Theory Examinations begin	9 th May, 2016 (Monday)
Summer Break	21 st May, 2016 (Saturday) to 19 th July, 2016 (Tuesday)





New campus as on 28.02.2015

New campus coming up at Dwarka

Deen Dayal Upadhyaya College

Shivaji Marg, Karampura, New Delhi - 110015

Website : <http://dducollege.du.ac.in>

E-mail : dducollegeoffice@gmail.com

: principaldducollege@gmail.com

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Fax : 011-25173400

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