

RAGGING IS A CRIMINAL OFFENCE

RAGGING IS A PUNISHABLE OFFENCE. RAGGING OF ALL KIND IS STRICTLY BANNED IN THE COLLEGE CAMPUS. ANYBODY CAUGHT INDULGING IN THIS EVIL EXERCISE SHALL FACE PENALTY UNDER THE LAW. ACT REMOTELY SUGGESTIVE OF RAGGING SHOULD BE REPORTED TO THE COLLEGE AUTHORITIES/TO THE MEMBER OF ANTI RAGGING COMMITTEE.

CONTENTS

1.	Introduction	2
2.	Institutional Calendar : Session 2016-17	3
3.	Faculty Positions	
4.	Admission Committee	4
5.	Administrative Assignments	5
6.	Co-Curricular Assignments	9
7.	Rules of Admission	12
8.	Choice Based Credit System	13
9.	Subject Combinations	16
10.	Details of Fee Structure	24
11.	Leave Rules	25
12.	Scholarships and Awards	25
13.	Student Participation	26
14.	Community Participation	28
15.	Conduct and Discipline	28
16.	Appendix 'A' - Special Credits	30
	Appendix 'B' - Roster	31

PROCTORIAL COMMITTEE

- | | | | |
|----|--|----|--|
| 1. | Prof. Meera Walia (Vice Principal) | 2. | Dr. Suman Sharma (Lady Member) |
| 3. | Hostel Wardens (Both Boys and Girls) | 4. | Mr. Naresh Mankotia (Physical Education) |
| 5. | Librarian of the College | 6. | Convenor College Canteen Committee |
| 7. | College Office Supdtt. | | |
| 8. | Two Meritorious Students of the College (to be nominated by the Principal) | | |

Government College, Dharamshala

An Introduction

Situated at the foothills of the lofty Dhauladhars, Government College, Dharamshala is one of the oldest institutions of the state and enjoys a magnificent history of achievements.

The foundation stone of the college was laid way back in 1912 ; in the year 1926, it was elevated to the level of an intermediate college ; upgraded to the level of graduation in 1947 and was the first college of the state to introduce Post Graduation in different streams in 1977. The journey of success still continues, as it was accredited 'B' grade in 2003 and 'A' grade in the academic session 2015 by NAAC (National Assessment and Accreditation Council Bengaluru). The evolution and growth of the college has been phenomenal. Apart from the regular streams of Arts, Science and Commerce, the college also offers self-financing courses like BBA, BCA, PGDCA, MBA, MCA, B.Sc.-Biotech and one add-on-courses which benefits the students not only from Himachal but also from Northern India.

The vision and mission of this educational institution has been to impart knowledge, build careers, develop skills and focus on holistic growth and development of each and every student so that they are competent enough to face the challenges of a bigger world.

The College has implemented RUSA-CBCS from 2013 onwards. The college has IGNOU study centre. Library is an integral part of any educational institution and the library of the college is fully computerized, spacious and largest in the state with a total number of 62,855 books on its shelves. The college library has been "N-Listed" under INFLIBNET whereby students can have on line access to books and journals. The college Library subscribes 25 Magazines, 10 journals and 10 different newspapers in Hindi and English language.

The Career Guidance Cell of the college remains active throughout the session and arranges various counselling lectures for students to make them aware of the vistas open to them in this modern competitive world. The college has three modern Computer Labs with more than 100 computers and students have the privilege to avail internet facility with broad-band connection. A new computer lab has been established in the Arts block with sixty computers. The campus is being made Wi-Fi for which work is in progress. The college has constituted various clubs and societies like Drama Club, Eco Club, Mountaineering and Trekking Club, Yoga and Fitness Club, Disaster Management Club, B-Speak Club, Planning Forum, Cultural Society, Literary Society, Commerce Society, Science Society etc. which provide platform to the students who have the ability and talent for doing something exceptional, extra-ordinary and adventurous. The college has not only excelled in academic activities but has also distinguished itself in sports and cultural activities as well. The sports persons of the college have brought laurels not only at state or national level but also at international level.

The College has separate NCC unit for boys unit and girls and three units of National Service Scheme (NSS) and one unit of Rovers and Rangers. In order to spread AIDS awareness, the college is running Red-Ribbon Club. The college has three hostels, one for boys and two for girls and these hostels, one for boys and two for girls and these hostels provide accommodation to 50 boys and 100 girls. The Parent-Teacher Association is an integral part of the college and it always comes forward to assist the college administration to take up various developmental activities in the college. Old Student's Association is playing a pivotal role in the growth of the college. Under the UGC scheme, the college offers free of cost Remedial Coaching Classes for the students belonging to SC/ST/OBC and Weaker Section of the society and also for competitive exams like AIEEE, PMT, NDA, CDS, Banking, NET or SLET etc. and the initiative has attracted large number of aspirants from different parts of the state.

INSTITUTIONAL CALENDAR : SESSION 2016-17

1.	Admission Dates for 1st Semester, Submission of Forms	21.06.2016 to 25.06.2016
2.	Merit List to be displayed on the notice board (For all Major Subjects)	26.06.2016 to 27.06.2016
3.	Days to deposit dues in the college fee counter	28.06.2016 to 30.06.2016
4.	Second Merit List to be displayed	02.07.2016 to 04.07.2016
5.	Day to deposit dues in the college fee counter	05.07.2016 to 06.07.2016
6.	Regular Classes start from	01.07.2016
7.	Parent/Teachers Association General Meeting (To elect PTA Executive)	21st August, 2016 at 11:00 am
8.	Teachers's Day Celebration	5th September, 2016
9.	Mid Term Examination	2nd Week of September, 2016
10.	Annual Athletic Meet	Last week of September, 2016
11.	Festival Break	During Diwali Festival (4 days including Diwali)
12.	End-Term Examination of 1st, 3rd & 5th Sem	15 Oct., 2016 onwards
13.	Admission to 2nd, 4th & 6th Sem (Roll on Basis)	Last week of November, 2016
14.	NCC Day	Last Sunday of November, 2016
15.	Regular Teaching	1st December, 2016
16.	CSCA Cultural Function	Last week of December, 2016
17.	Winter Vacation	1st Jan. to 10th Feb. 2017
18.	NSS Camp	During Winter
19.	Mid Term Examination - 2nd, 4th, 6th Sem	2nd Week of March, 2016
20.	Annual Prize Distribution Function	Last week of March, 2017
21.	End Semester Examination	15th April 2017 to 20th May 2017
22.	Summer Vacations	1st June to 20th June 2017

(Calendar is Tentative)

Note : For IIIrd & Vth semester, roll on admission

without late fee

21.06.2016 to 25.06.2016

With late fee of Rs. 10/- per day

26.06.2016 to 30.06.2016

IMPORTANT NOTE

1. **Applicants must fill the Major subject carefully. If the student is admitted in a given preference, then he/she will not be shifted to another Major Subject preference.**
2. **Applicant must fill the Major Subject in the presence of Faculty wise Counselling Committee, only.**

STAFF

The college has a total number of 72 sanctioned posts in the teaching faculty and out of these 47 posts are filled on regular basis, 13 on contract remaining 13 posts are laying vacant in various subjects. In the non-teaching staff, the college has 46 sanctioned posts and out of which 20 are filled up on regular basis, 3 on contract and 23 are laying vacant in various categories.

ADMISSION COMMITTEES (Session – 2016-17)

ADMISSION TIME:-10 A.M. TO 02-00 P.M.

ADMISSION GUIDANCE BUREAU

Coordinator: - Prof. Meera Walia

(To advise students on selection of subjects/faculty)

SCIENCE FACULTY

A Major Subject Botany

Venue : Botany Department

- (i) Dr. Suman Sharma (Convener)
- (ii) Dr. Savita Singh
- (iii) Dr. Anjana Kharwal
- (iv) Prof. Nipunika Rana

B Major Subject Chemistry

Venue : Chemistry Department

- (i) Dr. Anil Khatta (Convener)
- (ii) Dr. Janesh Joshi
- (iii) Dr. Sanjay Gupta
- (iv) Dr. Raghuvir Barsola
- (v) Dr. Manju Sharma
- (vi) Dr. Sanjay Kumar Gupta

C Physics Major

Venue : Physics Department

- (i) Dr. K. S. Attri (Convener)
- (ii) Dr. S.K. Soni
- (iii) Prof. Vikram Shree Vats
- (iv) Prof. Sanjay Sharma
- (v) Prof. Sanjiv Puri
- (vi) Prof. Pawittar Dulari

D Major Subject Zoology

Venue : Zoology Department

- (i) Prof. Sapna Banta (Convener)
- (ii) Prof. Rajindra Bhardwaj
- (iii) Dr. Ranjit Singh
- (iv) Prof. Radhika Jamwal

E Major Subject Mathematics/Geology

Venue : Old Staff Room

- (i) Dr. Sunil Dhar (Convener)
- (ii) Dr. Mohinder Pal
- (iii) Dr. Arvind Kumar
- (iv) Prof. Anita Rani
- (v) Prof. Sohan Kumar
- (vi) Prof. Aditya Bhan Ojha
- (vii) Dr. Amit Sharma

Commerce (Major)

Venue : Commerce Department

- 1. Dr. Ajay Katoch (Convener)
- 2. Dr. Ajay Chaudhary
- 3. Dr. Pardeep Singh
- 4. Prof. Parvesh Singh

Arts Faculty

Committee No-I

English, Sociology, History & Sanskrit (Major)

Venue : New Block (English Staff Room)

- | | |
|--|--------------------------------|
| 1. Prof. Indu Sharma (Convener) | 6. Prof. Madan Singh |
| 2. Dr. Charu Sharma | 7. Prof. Puja Sandal |
| 3. Prof. P.C.R. Negi | 8. Prof. Lekh Ram |
| 4. Prof. Abhiyudita Gautam | 9. Prof. Vishav Jyoti |
| 5. Dr. Monika Sharma | 10. Prof. Arjun Singh Dhadhwal |

Committee No-II

Hindi, Political Science, Geography & Economics (Major)

Venue : Geography Department

1. Dr. Meenakshi Dutta (Convener)
2. Prof. Shubhra Gupta
3. Dr. Manju Lata
4. Prof. Veena Chaudhary
5. Prof. Pramod Patial
6. Prof. R.S. Gill
7. Prof. Rajni Sharma
8. Dr. Dhyan Singh
9. Prof. Sanjiv Kumar

Committee No-III

Music (Vocal/Instrumental), Physical Education,
Fine Arts/Comm. Arts & Psychology (Major)

Venue : Psychology Department

1. Dr. Satish Thakur (**Convener**)
2. Dr. Naresh Mankotia
3. Prof. Jatinder Singh
4. Prof. Monika Makkar
5. Prof. Pooja Deewan
6. Prof. Sharmila Sharma
7. Prof. Sangharsh Saini

Note : Admission of 3rd & 5th Semester will be with the Heads & Associate/Assistant Professors of respective subjects.

ADMINISTRATIVE ASSIGNMENTS

1. College Advisory Council

- (i) Prof. Meera Walia (Convener)
- (ii) Prof. Sapna Banta
- (iii) Dr. Suman Sharma
- (iv) Prof. Indu Sharma
- (v) Dr. Charu Sharma
- (vi) Dr. Sunil Dhar
- (vii) Prof. Shubhra Gupta
- (viii) Dr. K.S. Attri
- (ix) Dr. Anil Khatta
- (x) Dr. R.S. Gill
- (xi) Dr. Ajay Katoch
- (xii) Dr. Ajay Chaudhary
- (xiii) Dr. Satish Thakur
- (xiv) Dr. Naresh Mankotia

2. Grievances Redressal Cell for Women

- (i) Prof. Meera Walia (**Convener**)
- (ii) Prof. Indu Sharma
- (iii) Prof. Shubhra Gupta
- (iv) Prof. Veena Chaudhary
- (v) Prof. Nipunika Rana

3. Time Table Committee

- (i) Dr. K.S. Attri (**Convener**)
- (ii) Dr. Mohinder Pal
- (iii) Dr. Janesh Joshi
- (iv) Dr. Ajay Katoch

4. House Examination Committee

- (i) Dr. Sunil Dhar (Convener)
- (ii) Dr. Arvind Kumar
- (iii) Dr. Janesh Joshi
- (iv) Dr. R.S. Gill
- (v) Dr. Ajay Chaudhary
- (vi) Prof. Vikram Shree Vats

5. **College Bursur**
- (i) Dr. R.S. Gill
6. **Hostel Advisory**
- (i) Prof. Sapna Banta **(Convener)**
- (ii) Dr. Charu Sharma **(Chief Warden)**
- (iii) Dr. Savita Singh
- (iv) Dr. K.S. Attri
- (v) Dr. Ajay Katoch
- (vi) Dr. Dhyan Singh
- (vii) Prof. Vishav Jyoti
- (viii) Prof. Suman Soodan (Retd. Principal)
- (ix) President PTA
- (x) President CSCA
7. **Library Affairs Committee**
- (i) Dr. Charu Sharma **(Convener)**
- (ii) Dr. Savita Singh
- (iii) Dr. Meenakshi Dutta
- (iv) Dr. Manju Sharma
- (v) Dr. Pardeep Singh
- (vi) Ms. Anjana Dharwal (Librarian)
8. **UGC Affairs Committee**
- (i) Dr. K.S. Attri **(Convener)**
- (ii) Dr. Anil Khatta
- (iii) Dr. Parmod Patial
- (iv) Dr. Ajay Chaudhary
- (v) Dr. Vikram Shree Vats
- a) Equal Opportunity/Equality Cell**
- (i) Dr. Meenakshi Dutta **(Convener)**
- (ii) Dr. Manju Lata
- (iii) Dr. Radhika Jamwal
- (iv) Dr. Ranjeet Thakur
- b) Remedial Coaching Classes**
- (i) Prof. Raghuvir Barsola
- (ii) Dr. Veena Chaudhary
- (iii) Prof. Arjun Singh
- c) Centre for Persons with Special Needs**
- (i) Dr. Arvind Kumar (Convener)
- (ii) Dr. Sanjay Kumar Gupta
- (iii) Dr. Monika Sharma
- (iv) Dr. Amit Sharma
9. **Scholarship and Student AID Fund**
- (i) Dr. Charu Sharma (Convener)
- (ii) Prof. Shubhra Gupta (Arts)
- (iii) Dr. Sanjay Gupta (Science)
- (iv) Dr. Raghuvir Barsola (Science)
- (v) Dr. Pardeep Singh (Commerce)
- (vi) Dr. Madan Patial (Arts)
- (vii) Dr. Parvesh Gill (Commerce)
10. **Career Guidance & Placement Cell**
- (i) Prof. Indu Sharma (Convener)
- (ii) Prof. Veena Chaudhary
- (iii) Dr. S.K. Soni
- (iv) Dr. Ranjeet Thakur
- (v) Prof. Parvesh Gill
11. **Infrastructure Development & Maintenance Committee**
- (i) Prof. Sapna Banta **(Convener)**
- a) College Property Incharges**
- (i) Dr. Parmod Patial (Arts Block)
- (ii) Dr. Ajay Chaudhary (Commerce Block)
- (iii) Dr. Vikram Shree Vats (Science)
- b) Constructions/Repair and Renovation**
- (i) Dr. Parmod Patial **(Convener)**
- (ii) Dr. Janesh Joshi
- (iii) Dr. Ajay Katoch
- (iv) Dr. Ajay Chaudhary
- (v) Dr. Raghuvir Barsola
- (vi) Dr. Satish Thakur
- (vii) Dr. Vikram Shree Vats

- c) Electricity Related**
 (i) Prof. Sanjay Sharma **(Convener)**
 (ii) Dr. Dhyan Singh
 (iii) Prof. Sanjeev Puri
 (iv) Prof. A.B. Ojha
- d) Water Related**
 (i) Dr. Sanjay Gupta (Convener)
 (ii) Dr. Pardeep Singh
 (iii) Prof. Lekh Ram
 (iv) Prof. A.B. Ojha
- e) Play Ground/Sport Related**
 (i) Dr. Naresh Mankotia **(Convener)**
 (ii) Dr. Sanjay Kumar Gupta
 (iii) Dr. Parvesh Gill
- f) Education Tour**
 (i) Dr. Savita Singh **(Convener)**
 (ii) Dr. Ajay Katoch
 (iii) Prof. Rajni Sharma
 (iv) Dr. Dhyan Singh
 (v) Prof. Sohan Singh
- g) Health Centre**
 (i) Dr. Raghuvir Barsola **(Convener)**
 (ii) Dr. Manju Sharma
 (iii) Dr. Naresh Mankotia
 (iv) Prof. Pooja Deewan
- 12. University Forms/Bus) Pass Committee**
 (i) Botany MJ (Dr. Anjana Kharwal)
 (ii) Chemistry MJ (Dr. Manju Sharma)
 (iii) Mathematics MJ (Dr. Anita Rani)
 (iv) Geology MJ (Dr. Sunil Dhar)
 (v) Physics MJ (Dr. Sanjay Puri)
 (vi) Zoology MJ (Dr. Radhika)
 (vii) English MJ (Prof. Abhiyudita Gautam)
 (viii) Economics MJ (Dr. Veena Chaudhary)
 (ix) Music MJ (Dr. Satish Thakur)
 (x) Fine Arts MJ (Dr. Monika Makkar)
 (xi) Hindi MJ (Dr. Manju Lata)
 (xii) Sanskrit MJ (Prof. Arjun)
- 13. Canteen Committee**
 (i) Prof. Indu Sharma **(Convener)**
 (ii) Prof. Rajindra Bhardwaj
 (iii) Dr. P.C.R. Negi
 (iv) Dr. Janesh Joshi
 (v) Dr. Satish Thakur
 (vi) Prof. Jatinder Singh
 (vii) Dr. Amit Sharma
- 14. a) Coordinator Self Finance Courses**
 (i) BBA : Dr. Ajay Katoch
 (ii) BCA : Dr. K.S. Attri
 (iii) MBA : Dr. Ajay Chaudhary
 (iv) MCA : Dr. S.K. Soni
 (v) PGDCA : --
 (vi) IGNOU : Prof. Sapna Banta
 (vii) B.Sc. Biotech : Dr. Savita Singh
- b) Coordinator Career Oriented Courses (Add on Courses)**
 (i) Computer Application and Data Care Mgmt. : Prof. Sanjeev Kumar
 (ii) Environment and Disaster Mgmt. : Dr. Ranjeet Singh
 (iii) Insurance and Risk Mgmt. : Dr. Pardeep Singh
 (iv) Entrepreneurship : Dr. Parvesh Gill
 (v) Journalism & Mass Communication : Dr. Dhyan Singh
- 15. a) Senior Turors - Science Faculty, BCA, PGDCA**
 Bsc-III - Prof. Sapna Banta
 B.Sc-II - Dr. Suman Sharma
 B.Sc-I - Dr. Sunil Dhar
 BCA - Dr. K.S. Attri
 PGDCA -

- b) Senior Tutors - Commerce Faculty, BBA & MBA**
- | | | |
|--------------------|---|--------------------|
| B.Com - I,II & III | - | Dr. Ajay Katoch |
| BBA | - | Dr. Ajay Katoch |
| MBA | - | Dr. Ajay Chaudhary |
- c) Senior Tutors - Arts Faculty**
- | | | |
|---------|---|-------------------|
| B.A-III | - | Prof. Meera Walia |
| B.A.-II | - | Prof. Indu Sharma |
| B.A.-I | - | Dr. Charu Sharma |
- 16. Internal Quality Assurance Cell (IQAC)**
- | | |
|----------------------|--------------------------------|
| Prof. Meera Walia | Prof Sapna Banta |
| Dr. Suman Sharma | Dr. Indu Sharma |
| Dr. Charu Sharma | Dr. Sunil Dhar (Secretary) |
| Dr. Meenakshi Dutta | Dr. K.S. Attri |
| Dr. Anil Khatta | Dr. Ajay Katoch |
| Dr. Parmod Patial | Dr. Mohinder Pal |
| Prof. Sharad Sood | (Retd. Principal) |
| Sh. K.C. Sharma | IAS (Retd.) |
| Prof. Yoginder Verma | Pro Vice-Chancellor
of CUHP |
| Prof. Suman Soodan | (Retd. Principal) |
| PTA President | |
| OSA President | |
- 17. Special Counselling Cell for Girls**
- (i) Prof. Shubhra Gupta (Convener)
 - (ii) Prof. Veena Chaudhary
 - (iii) Prof. Rajni Sharma
 - (iv) Prof. Anita Rani
 - (v) Prof. Radhika Jamwal
 - (vi) Prof. Pooja Dewan
 - (vii) Prof. Sharmila Sharma
- 18. CSCA Advisory Committee**
- (i) Prof. Meera Walia (Convener)
 - (ii) Prof. Sapna Banta
 - (iii) Dr. Suman Sharma
 - (iv) Prof. Indu Sharma
 - (v) Dr. Charu Sharma
 - (vi) Prof. Shubhra Gupta
 - (vii) Dr. K.S. Attri
 - (viii) Dr. Mohinder Pal
 - (ix) Dr. Anil Khatta
 - (x) Dr. Naresh Mankotia
- 19. CBCS (RUSA) Exam Related**
- (i) Dr. Suman Sharma (Convener)
 - (ii) Dr. Charu Sharma (Co-Convener)
 - (iii) Dr. Meenakshi Dutta (Arts)
 - (iv) Prof. Veena Chaudhary (Arts)
 - (v) Dr. Parmod Patial (Arts)
 - (vi) Prof. P.C.R. Negi (Arts)
 - (vii) Prof. Sanjay Gupta (Chemistry)
 - (viii) Dr. Vikram Shree Vats (Physics)
 - (ix) Dr. Radhika Jamwal (Zoology)
 - (x) Prof. Nipunika Rana (Botany/Zoology)
 - (xi) Dr. Pardeep Singh (Commerce)
 - (xii) Prof. Parvesh Gill (Commerce)
 - (xiii) Dr. Sohan Kumar (Maths)
- 20. Purchase Committee**
- (i) Prof. Meera Walia (Convener)
 - (ii) Prof. Indu Sharma
 - (iii) Dr. Sunil Dhar
 - (iv) Dr. K. S. Attri
 - (v) Dr. Mohinder Pal
 - (vi) Dr. Parmod Patial
 - (vii) Dr. Anil Khatta
 - (viii) Dr. Ajay Chaudhary
 - (ix) Dr. Naresh Singh Mankotia
- 21. Infrastructure Programme RUSA Grants Programme Monitoring**
- (i) Dr. Suman Sharma (Convener)
 - (ii) Dr. Sunil Dhar
 - (iii) Prof. Shubhra Gupta
 - (iv) Dr. K.S. Attri
 - (v) Dr. R.S. Gill
 - (vi) Dr. Ajay Katoch
 - (vii) Sh. Sanjeev Katoch D/A
- 22. Equity Initiatives (RUSA) Committee**
- (i) Dr. Savita Singh (Convener)
 - (ii) Dr. Manju Lata
 - (iii) Prof. Veena Chaudhary
 - (iv) Dr. Arvind Kumar
 - (v) Dr. Manju Sharma
 - (vi) Dr. Pardeep Singh

CO-CURRICULAR ASSIGNMENTS

- 1. National Cadet Core (NCC)**
Lt. Dr. Ranjeet Singh (Boys)
Lt. Dr. Monika Sharma (Girls)
- 2. National Service Scheme (NSS)**
Prof. Rajni Sharma
Prof. Madan Patial
Prof. Nipunika Rana
- 3. Rovers & Rangers**
Dr. Savita Singh (Rovers)
Prof. Pradeep Singh (Ranger)
- 4. Planning Forum**
Prof. Veena Chaudhary
- 5. Editors College Magazine**
Chief Editor Dr. Meenakshi Dutta
English Section Dr. Abhiyudita Gautam
Hindi Section Dr. Manju Lata
Sanskrit Section Prof. Arjun Singh
Pahari Section Prof. Pooja Deewan
Gadiali Section Prof. Rajni Sharma
Science Section Dr. Raghuvir Barsola
Planning Section Prof. Veena Chaudhary
- 6. Cultural Activities**
 - a) Music Instrumental & Vocal**
Dr. Satish Thakur (Convener)
Prof. Radhika Jamwal
Prof. Nipunika Rana
Dr. Monika Makkar
- 7. Dance**
Dr. Meenakshi Dutta (Convener)
Prof. Shubhra Gupta
Prof. Rajindra Bhardwaj
Dr. Satish Thakur
Prof. Abhiyudita Gautam
Prof. Pooja Deewan
- 8. Drama/One Act Play/Mime/Mono Acting**
Prof. Shubhra Gupta (Convener)
Dr. Monika Sharma
Dr. Dhyan Singh
Prof. Pooja Sandal
Prof. Radhika Jamwal
- 9. Painting/Poster Making/Cartooning**
Prof. Anjana Kharwal (Convener)
Prof. Jatinder Singh
Prof. Pooja Deewan
Prof. Sharmila Sharma
- 10. Rangoli/Collage/Clay Modelling**
Prof. Jatinder Singh (Convener)
Dr. Pawitar Dulari
Prof. Vishav Jyoti
Prof. Sharmila Sharma
- 11. Quiz**
Dr. Parmod Patial (Convener)
Dr. S.K. Soni
Dr. Ajay Chaudhary
Prof. Madan Patial
Dr. Ranjeet Singh
- 12. Debate/Declamation/Elocution**
Dr. Charu Sharma (Convener)
Prof. Abhiyudita Gautam
Prof. Pardeep Singh
Prof. Sohan Kumar
- 13. Wall Magazine**
Dr. Manju Sharma (Convener)
Prof. Pawittar Dulari
Dr. Monika Sharma
Dr. Dhyan Singh
Prof. Sharmila Sharma

- 14. Campus Beautification**
Dr. Rajindra Bhardwaj (Convener)
Dr. Manju Sharma
Prof. Rajni Sharma
Dr. Anjana Kharwal
Dr. Sanjay Kumar Gupta
Prof. Nipunika Rana
Prof. Vishav Jyoti

- 15. Media Committee**
Dr. Meenakshi Dutta (Convener)
Dr. Dhyan Singh
Prof. Lekh Ram

SOCIETIES AND CLUBS

1. Science Society

Dr. Savita Singh
Dr. Rajindra Bhardwaj
DR. Raghuvir Barsola
Dr. Sanjay Sharma
Prof. Pawitra Dulari

2. Commerce Society

Dr. Ajay Katoch
Dr. Ajay Chaudhary
Prof. Parvesh Gill
Dr. Pardeep Singh

3. Geography Society

Dr. Parmod Patial
Prof. R.S. Gill

4. Tagore Literary Committee

Prof. Indu Sharma
Dr. Charu Sharma
Dr. Meenakshi Dutta
Dr. Manju Lata

5. Diasater Management Club

Prof. Sapna Banta
Prof. Ranjeet Singh

7. Painting and Fine Arts Club

Prof. Jatinder Singh
Prof. Sharmila Sharma

8. Red Ribbon Club

Dr. Rajindra Bhardwaj
Prof. Radhika Jamwal
Prof. Pooja Sandal

9. Eco Club

Dr. Savita Singh
Prof. Anita Rani
Prof. Nipunika Rana

10. Mountaineering/Hiking/Trekking Club

Dr. Parmod Patial
Dr. Monika Sharma
Dr. Ranjeet Singh
Prof. Sanjeev Kumar

11. Marshal Art Club

Prof. Naresh Mankotia

A) Discipline Committee

1. Prof. Sapna Banta (Convener)
2. Dr. Sunil Dhar
3. Dr. K.S. Attri
4. Dr. Mohinder Pal
5. Dr. S.K. Soni
6. Dr. Ajay Katoch
7. Dr. Ajay Chaudhary
8. Dr. Janesh Joshi
9. Dr. Raghuvir Barsola
10. Dr. Satish Thakur
11. Dr. Naresh Singh Mankotia

B) Anti Ragging Committee

1. Prof. Meera Walia (Convener) (94183-14494)
2. Prof. Sapna Banta (94180-73373)
3. Dr. Indu Sharma (98160-78289)
4. Dr. Charu Sharma (94184-62309)
5. Dr. Sunil Dhar (94180-85940)
6. Dr. Manju Lata (98052-97555)
7. Prof. Veena Chaudhary (98163-56372)
8. Dr. R.S. Gill (94180-80405)
9. Dr. Ajay Katoch (94184-82635)
10. Dr. Satish Thakur (98164-10888)
11. Dr. Naresh Mankotia (94180-15905)

C) Anti Ragging/Discipline Squads**1. Commerce/BBA Block**

- (i) Dr. Ajay Katoch (Convener)
- (ii) Dr. Pardeep Singh
- (iii) Dr. Amit Sharma
- (iv) All Teachers of BBA

2. Office Area/Physics Deptt.

- (i) Dr. K.S. Attri
- (ii) Dr. Mohinder Pal
- (iii) Dr. Vikram Shree Vats
- (iv) Prof. Anita Rani
- (v) Prof. Sanjay Sharma
- (vi) Prof. Pawitra Dulari
- (vii) Prof. Aditya Bhan Ojha

4. Canteen / Prayas / MCA / PGDCA

- (i) Dr. S.K. Soni
- (ii) Dr. Arvind Kumar
- (iii) Dr. Satish Kumar Gupta
- (iv) Prof. Jatinder Singh

5. Library / BCA / MBA Block

- (i) Dr. Ajay Chaudhary (Convener)
- (ii) Ms. Anjana Dharwal (Librarian)
- (iii) All Teachers of BCA & MBA

6. Bio-Science / Bio-Tech. Block

- (i) Prof. Sapna Banta (Convener)
- (ii) Dr. Suman Sharma
- (iii) Dr. Savita Singh
- (iv) Prof. Rajindra Bhardwaj
- (v) Prof. Nipunika Rana

D) Committee against Sexual Harassment of women at Workplace

1. Prof. Sapna Banta (Convener)
2. Prof. Suman Soodan (Retd. Principal)
3. Dr. Suman Sharma (Member)
4. Dr. K.S. Attri (Member)
5. Dr. Mohinder Pal (Member)

E) College Prospectus Committee

1. Dr. Charu Sharma (Convener)
2. Dr. Meenakshi Dutta
3. Dr. K.S. Attri
4. Prof. Rajindra Bhardwaj
5. Prof. Veena Chaudhary
6. Dr. Mohinder Pal
7. Dr. Anil Khatta
8. Dr. Ajay Kumar Chaudhary

F) Redressal Cum Counselling Cell for Students

1. Prof. Meera Walia (Convener)
2. Prof. Sapna Banta
3. Dr. Suman Sharma
4. Prof. Veena Chaudhary
5. Dr. S.K. Soni
6. Dr. Anil Khatta
7. Dr. Ajay Chaudhary
8. Dr. Manju Sharma

G) Grievances Redressal Cell (Employees)

1.	Principal-Chairman	(Member)	6.	Dr. K.S. Attri	(Member)
2.	Prof. Meera Walia	(Member)	7.	Prof. Indu Sharma	(Staff Secy.)
3.	Prof. Sapna Banta	(Member)	8.	Mr. Sanjeev Thakur	(Office Supdt.)
4.	Dr. Suman Sharma	(Member)	9.	Mr. Suresh Mongra	(Rep. of Lab. Staff)
5.	Dr. Sunil Dhar	(Member)	10.	Mr. Bhupinder Singh	(Rep. of Class IV)

RULES OF ADMISSION

1. Admission will be strictly on fulfillment of eligibility conditions.
2. Any gap in the academic career of an applicant must be supported by documentary evidence. (Attach Affidavit)
3. Failed or Compartment candidates from other colleges will not be admitted.
4. **Application form must be filled properly, complete in all respects and submitted along with the following documents :**
 - (a) Attested copy of Original Character Certificate from the last attended.
 - (b) Attested copy of detailed marks card of the previous examination last attended.
 - (c) Attested copy of Matriculation Examination/date of birth certificate.
 - (d) Three Passport size photographs (one pasted on Bio data card, one pasted on the admission form and one to be used for library card later) and one stamp size for laminated Identity Card.
 - (e) A passport size photograph of the parents/guardian to be affixed on PTA membership form. (Guardian means only blood relation but not a student of this college). Only parents can be the members/office bearers of PTA Executive.
 - (f) Documentary proof be attached for SC/ST/Physically Challenged, Sports person or cultural Activities.
 - (g) Himachali Girl students seeking admission in any class must bring an attested copy of H.P. Bonafide certificate to avail themselves of fee-concession. (Tuition Fee only)**
 - (h) Candidates coming from School of Education Boards/Universities other than HP Board of School Education/HPU Shimla must produce migration certificates in original.
5. A student must produce original certificates at the time of admission.
6. Students seeking exemption from tuition fee for disability must attach an attested copy of 40% disability certificate.
7. Admission of a student is liable to be cancelled if he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidates.
8. Notwithstanding eligibility for admission, the Principal can refuse admission of the conduct of a student has not been upto the mark during past years.
9. The Principal reserves the right to disallow or cancel any admission.
10. Rules for admission are subject to change as per the HPU notifications from time to time.
11. Initially, all admissions will be provisional (i.e. subject to the approval of HP University).

RULES OF MIGRATION

12. A student can migrate from one college to another only after completing semester I, within 10 days of starting of next semester in accordance with the rules laid down by the HP University. However, students migrating from other colleges must obtain the approval of the concerned Admission Committee.
13. Students who migrate either from this college to any other or vice-versa must ensure that college name is changed on university online Rolls with the RUSA co-ordinator and concerned clerk.
14. Inter-Institutional migration (i.e. from one college to another as well as from a college to ICDEOL and vice-versa) of students will be allowed when no-objection is obtained from both the relieving and receiving institutions, duly signed by both the Principals/Director to ascertain that the major/minor subjects being studied by the students are available in the receiving institution. The credits and grades earned will be carried over.

Rashtriya Uchattar Shiksha Abhiyan (RUSA) CHOICE BASED CREDIT SYSTEM (CBCS)

For B.A.I/B.Sc. I/B.Com.I

From the session 2013-14, in B.A./B.Sc./B.Com. semester system has been introduced by the H.P. University and these courses have been divided into six semesters.

CBCS :

Choice Based Credit System (CBCS) is an instructional package developed to suit the needs of students to keep pace with the developments in higher education worldwide taking him/her out of isolated compartmentalized learning environment which clearly indicates for each level of certification learning effort required on the part of the student in terms of credits to be earned as well as participation in instructional hours to be spent through either regular mode or through distance education mode.

Eligibility for Admission :

- (a) A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education or an examination accepted as equivalent there to by the various bodies of the H.P. University.
 - (i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
 - (ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.
 - (iii) For Music and Fine Arts, preference will be given to students who have either studied the subjects at +2 level or who have an aptitude for it.
 - (iv) The student who wants to take Mathematics as major/minor subject, must have read Mathematics at 10+2 level.

- (b) An application must not be more than 23 years (25 years for girls) of age as on 01-07-2016 and must not have been born earlier to 01.07.1993. However in case of overage candidates, the Vice-Chancellor may allow age relaxation upto six months. In case of Scheduled Caste/Scheduled Tribe, student's relaxation in age upto three years is allowed as per rules.
- (c) An applicant failed or having a compartment in 10+2 will not be admitted.
- (d) The admission will be on the basis of merit, as the seats are limited in all faculties.
- (e) The reservation of seats will be according to the HP University "120 points" roster given ahead.

Courses in Programmes :

The UG (TDC) programme in a college affiliated to the HPU will comprise the following categories of courses :

1. Compulsory Courses
2. Core Courses
3. Elective Courses
4. General Interest and Hobby Courses

1. COMPULSORY COURSES : A student enrolled in an undergraduate programme will have to pass some compulsory courses. Compulsory Courses offered by college are :

(a) Languages :

1. Compulsory English
2. Compulsory Hindi
3. Compulsory Sanskrit

(b) Social Science/Commerce

1. Compulsory Geography of Himachal Pradesh
2. Compulsory Indian Constitution
3. Compulsory Himachal Past, Present and Future

(c) Science :

1. Compulsory Basic Science
2. Climate Change and its impact on mountain sustainability
3. Compulsory Environmental Science (Audit Pass Course)

(d) Skill Based Courses :

1. Functional English
2. Functional Hindi
3. Basic Mathematics for All
4. Introduction to Window Operating System

A minimum of three and a maximum of six compulsory courses are to be passed by all students enrolled for a UG degree.

All compulsory courses will be of three credit each. Thus, a maximum of (3x6=18 credits) can be accumulated by a student by doing compulsory courses.

A minimum of three compulsory courses (3x3=9 credits) will have to be done by each UG student to qualify for the UG Degree.

2. MAJOR SUBJECT (CORE) COURSES

1. Once the student is admitted to the preferred Major course, the student will have to pass in 12(twelve) core courses of 4 credits each.
2. To qualify for a UG pass degree, the student must accumulate 48 credits in total in Major core course.
3. To qualify for a (Major) UG Honours degree, the student must accumulate 56 credits in total in Major Core.

3. ELECTIVE COURSES

1. Elective Courses can be opted from the minor subject combination table given ahead.
2. To qualify for a UG degree, a student must accumulate 48 credits in two subjects.
3. In each subject the student must pass in 6 courses of 4 credits per subject.

4. GENERAL INTEREST AND HOBBY (GI & H) COURSES

1. Students will study GIH course of their chosen subject in 2nd Semester must consult the Head of the Department of concerned Major subjects.
2. In case of those subjects, which do not offer GIH course, the students will opt for the course as arranged by the concerned department of Major subject.
3. Each student must acquire minimum 1 credit from 1 course, for UG degree.

5. QUALIFYING COMPULSORY COURSE

1. Each student must qualify one paper of environment science (Audit Paper)
2. There will be no CCA in this paper.
3. Students can appear in this paper in the Vth or VIth semester.
4. This paper will be of 100 marks.
5. For UG degree, i.e. 106 credits it will be shown as "Audit Pass", whereas 3 credits will be given in the case of 120 credits i.e. Honours Degree but it will not be included for CGPA.

PROGRAMMES :

1. B.A. (Arts/Humanities/Languages):

(i) Language Group :

English, Hindi, Sanskrit

(ii) Social Science/Humanities Group :

- | | | |
|----------------------------------|---------------------------------------|--------------|
| 1. Economics | 2. Political Science | 3. History |
| 4. Geography | 5. Mathematics | 6. Sociology |
| 7. Psychology | 8. Physical Education | |
| 9. Public Administration | 10. Music (Vocal or Instrumental) | |
| 11. Fine Arts or Commercial Arts | 12. Journalism and Mass Communication | |

2. B.Sc. (Sciences/Physical Sciences/Bio-Sciences) :

Physics, Chemistry, Botany, Zoology, Geology, Geography, Mathematics, Computer Applications.

3. **B.Com. (Commerce/Management)**
Commerce, Management (Students will study subjects as prescribed in their syllabus.)
4. **Subjects Journalism & Mass Communication, Computer Applications and Public Administration are not included in the list of major subjects for this session.**
5. Students are required to choose one minor from the subjects at No. 1 & 2nd minor from the subjects at No. 2

Major Subjects	Major Subject Combination Permitted
	A SCIENCE STREAM
Physics	1. Mathematics 2. Chemistry or Computer Science
Chemistry	1. Physics or Botany or Geology 2. Maths or Zoology or Computer Science
Botany	1. Zoology or Geology 2. Chemistry or Geography
Zoology	1. Botany or Geology 2. Chemistry or Geography
Geology	1. Chemistry or Maths 2. Botany or Zoology or Physics or Geography
Geography	1. Chemistry or Botany or Zoology 2. Geology
Mathematics	1. Physics or Economics 2. Chemistry or Computer Application

B LANGUAGES STREAM

English	1. Hindi or Sanskrit or Psychology or Economics or Geography 2. History or Political Science or Public Administration or Sociology or JMC* or Music (V/I)* or Com. Art*/Painting
Hindi	1. English or Sanskrit or Psychology or Economics or Geography 2. History or Political Science or Public Administration or Sociology or JMC* or Music (V/I)* or Com. Art*/Painting
Sanskrit	1. English or Hindi or Maths or Political Science or Public Administration 2. Computer Application or Music (V/I), JMC or Sociology or History

Major Subjects	Minor Subject Combination Permitted
	C HUMANITIES STREAM
Economics	1. Political Science or Public Administration or Maths or Geography or JMC* 2. Psychology or History or English or Hindi or TT*
Political Science	1. Economics or JMC* or English or Hindi or Sanskrit 2. Sociology or History or Music (V/I)* or Com Art*/Painting or Geography
History	1. Political Science or Public Administration or English or Hindi or Sanskrit or Economics 2. Sociology or Geography or Music (V/I)* or TT* or Com. Art* / Painting/JMC
Geography	1. History or Sociology or English or JMC* 2. Economics or Political Science or Public Administration TT*
Sociology	1. History or Political Science or Public Administration or English or Hindi or Sanskrit 2. Psychology or Geography or Music (V/I)*
Maths	1. Economics or Psychology or Music (V/I)* 2. Geography or Sanskrit or Computer Application
Psychology	1. English or Hindi or Geography or Political Science or Public Administration 2. Sociology or JMC*
Music (Vocal or Instrumental)	1. English or Hindi or Sanskrit or TT* 2. Sociology or Political Science or Public Administration
Fine Arts (Commercial Art or Painting)	1. English or Hindi or History JMC* or TT* 2. Sociology or Political Science or Public Administration
Physical Education	1. English or Hindi or Sanskrit 2. Psychology or Economics or History

*JMC - Journalism and Mass Communication
Music (V/I) - Music Vocal or Music Instrumental
Com. Art - Commercial Art
TT - Tourism & Travel

IMPORTANT NOTE : H.P. University Shimla and Govt. of Himachal Pradesh can make changes in the existing CBCS Curriculum under RUSA for the admissions to 1st year for the session 2016-17 vide HP University Executive Council Notification No 2-1/2012-H.P.U. (Academic) dated 4th June 2016, related to the admissions and minor subject combinations. Any changes in the rules and regulations framed will be notified separately and it is mandatory for the college and its students to abide by the rules and regulations then framed.

Choosing Programme Study Courses :

1. At the time of admission each student will identify a major (Main) subject in which he/she will concentrate and two minor (allied) elective subjects which he/she would choose to study.
2. Major would be the subject in which the student will have to take 12 core courses prescribed by the concerned UG Board of Studies and the Faculty.
3. **Major once identified would not be changed unless the student quits a programme and joins a new programme.**
4. Minor, on the other hand, would be the subjects that would be chosen by the student out of a number of subject combinations suggested and approved by the UGBoS and Faculty of a student's major subject. **Minor subject once chosen cannot be changed at any stage later on.**
5. In these subjects the student will be required to accumulate a certain minimum number of credits in order to qualify for the UG degree.

6. For the Degree :

- (i) A regular candidate shall have to undergo the prescribed courses of study in a College affiliated to the H.P. University for a period not less than three academic years (and not more than five academic years), pass the examinations prescribed and fulfilled such conditions as have been prescribed there for.
- (ii) There shall be no private or other category of students and shall be eligible for degree through regular mode.
- (iii) A candidate other than regular candidates shall have to undergo the prescribed courses of study International Centre for Distance Education and Open Learning (ICDEOL) H.P. University for a period not less than three academic years (and not more than five academic years), passed the examinations prescribed and fulfilled such conditions as have been prescribed therefore.
- (iv) For the under-graduate pass degree (B.A./B.Sc./B.Com./B.C.A./B.B.A.) the student will have to cumulate 106 successful credits (12 courses of Major Subject)
- (v) For the under graduate Major (Honours) degree, the student will have to accumulate 120 credits (14 courses of Major Subject)
- (vi) A Student who has opted for a bachelor's degree will have the option available to him/her of converting the degree to Honours degree.
- (vii) No more than three attempts will be allowed to pass the course.

- (viii) However, on the other hand, such students who, due to any reason, are not able to complete the UG programme (i.e. are not able to accumulate 106 credits), will be considered for the following :
- Certificate** in the major Subject, if he/she has accumulated at least 48 credits in total with at least 16 credits in Core Courses.
 - Diploma** in the major Subject, if he/she has accumulated at least 96 credits in total with at least 32 credits in Core Courses.

CREDITS

The term 'credit' (C) refers to the weightage given to a course. $C=L+T+P$

For the purpose of credit determination, instruction is divided into three components :

Lectures (L) – Classroom lectures of one hour duration.

Tutorials (T) – Special, elaborate instructions on specific topics (from Lectures) of one hour duration.

Practicals (P) – Laboratory of field exercises in which the student has to do experiments or other practical work of two hour duration.

The total minimum credits required for an under graduate pass degree programme is one hundred and six (106)

Sr. No.	Course Component	Number of Courses		Credits Per Course	Total Credits	
		Minimum	Maximum		Minimum	Maximum
1.	Compulsory Courses	3	6	3	9	18
2.	Core Courses	12		4	48	
3.	Elective Courses or More	6 each in two subjects 12		4	24 each in two subjects 48 in Total	
4.	General Interest & Hobby Courses	1	3	1 to 3	1	9
	Total	28	33	1 to 3	106	123

Students Coursewise Continuous Comprehensive Assessment (CCA) and Evaluation

All courses (Compulsory, Major, Minor and GI & H courses) involve an evaluation system of students that has the following two components :

- Continuous Comprehensive Assessment (CCA)** accounting for 30% of the final grade that a student gets in a course ; and
- End-Semester Examination (ESE)** accounting for the remaining 70% of the final grade that the student gets in a course.
- A student will have to pass both the components (i.e. CCA and ESE) separately to become eligible to be declared successful in a course.
- The ratio of CCA and ESE would be 50:50 for students of academic session 2014.
- For practical subjects distribution is as follows : ESE - 40%, Practical - 30%, CCA - 30%

- (I) **Continuous Comprehensive Assessment (CCA)** : This would have the following components :
- a) **Classroom/Attendance** - Each student will have to attend a minimum of 75% Lectures/Tutorials/Practicals. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE).
- Provided that those having less than 75% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
 - Provided that those having 74% attendance due to medical reasons will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
 - Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports, Rovers & Rangers etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by a authenticated certificate from the concerned college authorities and respective Incharge of the activity.
 - Provided further that those getting the exemptions, except for those getting exemptions for co-curricular activities, will not be entitled for getting the CCA marks for classroom attendance as given below :
- (b) **Classroom Attendance Incentive** : Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to percent attendance) will be awarded CCA marks as follows :
- ≥ 75% but < 80% 1 mark
 - ≥ 80% but < 85% 2 marks
 - ≥ 85% but < 90% 3 marks
 - ≥ 90% but < 95% 4 marks
 - ≥ 95% 5 marks
- (c) **Mid-Term (Minor) Tests** : There will be **one mid-term test** that would be conducted when approximately 2/3 of syllabus is covered. This midterm test will be for 15 marks. The midterm test will be of 30 marks for the students, of academic session 2014.
- (d) **Seminar/Assignment/Term Paper** : The remaining 10 marks of the CCA will be awarded on the basis of seminar/assignment/term paper etc. For the students of academic session 2014 seminar/assignment will be of 15 marks.
- (ii) **End-Semester Examination (ESE)** : The remaining 70% of the final grade of the student in a course will be on the basis of an end-semester examination (ESE) that will be for three hours duration and will be covering the whole syllabus of the course.

- For the Odd Semesters the ESE will be in the month of November/December and for Even Semesters it will be in the month of April/May.
- The students are advised to take a combination of Compulsory, GI & H courses, and Core Courses in the earlier semesters (I,II and III), do the electives in the middle semesters (IV and V), and go for additional electives in the last semester (VI).

PROCEDURE OF ADMISSION

1. Students are advised to consult the Guidance Committee of teachers to choose subjects.
2. A student can fill three admission forms of different forms of different major subjects, if he/she feels that he may not get admission in the major subject of his/her choice.
3. The student will first appear before the Admission Committee of his major subject after filling up the admission and other forms attached with the prospectus.
4. After the forms are processed & signed by the relevant admission committee, the forms will be kept by the committee for preparing merit list.
5. The merit list will be displayed on the notice board and student will have to deposit the requisite fee and funds on the stipulated date, failing which their seat will be allotted to the next candidate in the merit list.
6. At the time of fee deposit, the student will be issued receipt for fee, PTA fund and College Roll No. On production of the fee receipt and a passport size photograph the identity card will be issued from the library.
7. In case, the student is doubtful of his/her admission and desires to apply in more than 3 subjects then he/she can purchase another prospectus as well.

NOTE : **Students are advised to fill the major subjects with precautions, as the major subject once allotted cannot be changed.**

- (i) Admission to T.D.C. I is restricted to the availability of seats in the concerned major subject i.e. the admission will be strictly on merit and roster basis.
- (ii) The students for major subjects and will write two minor subjects with each major subject.
- (iii) Criterion for admission will be marks obtained in 10+2 examination. However if the last two/more students have same marks in 10+2, then student having more marks in 10th will be given preference.
- (iv) For "Sports/Cultural Quota" admissions, the certificate should be of "State Level Representation & above."
- (v) **The name of a student will be struck off from the rolls of the college if he/she remains absent without leave continuously for five days in any class/subject (Theory/Practical).**
In case the name of a candidate is struck off, the re-admission is permissible within 1st seven days with first re-admission fee of Rs. 100/- on a prescribed performs. If the candidate fails to seek re-admission within first seven days then he/she should seek re-admission upto 12 days, on payment of Rs. 200 as second readmission fee on the personal presence of parent/guardian. After 12 days from the date of his/her name is struck off, there shall be no re-admission in any case.

CODES FOR MAJOR/MINOR SUBJECTS

For B.A./B.Sc./B.Com. the following codes have been given. The student seeking admission must fill one code for Major & two codes for Minor subjects after carefully selecting the subjects.

Maj. Code	Major	Minor Code
201	English	301
202	Hindi	302
203	Sanskrit	303
204	Economics	304
205	Pol. Science	305
205	Sociology	306
207	Psychology	307
208	History	308
209	Geography	309
210	Pub. Admn.	310
211	Music Vocal	311
212	Music Inst.	312
213	J&MC	313
214	Fine Arts	314
215	Commercial Arts	315
216	Physical Education	316
217	Tourism & Travel	317
218	Computer Application	318
219	Physics	319
220	Chemistry	320
221	Botany	321
222	Zoology	322
223	Geology	323
224	Mathematics	324
225	Commerce	325

(A) M.A. IN ENGLISH :

The Schedule of admission to 40 seats in M.A. from this session has changed as per the notification of HP University. There will be a centralized entrance test conducted by HP University for admission on the dates notified by HPU. Interested students have to apply separately after the declaration of the result to the respective college.

- Minimum eligibility for admission to PG course will be 20-24 credits in the subject in undergraduate degree.

(B) MBA, MCA, BBA, BCA, B.Sc. Bio-technology and PGDCA Courses :

The college also runs six self-financing courses i.e. Master of Business Administration (MBA), Master of Computer Application (MCA), Bachelor of Business Administration (BCA), Bachelor of Computer Application (PGDCA) for which separate prospectus is available.

- NOTE : I** One seat is reserved for Kashmiri Migrant over and above the normal seats of admission in the above courses as per the notification circulated by H.P. Govt. in this regard.
- II** In PG Courses 1 additional seat is allotted to single girl child (Student must produce documentary evidence to avail the benefit.)

(C) CAREER ORIENTED PROFESSIONAL COURSES (ADD ON COURSES) :

- (a) The college offers one Career Oriented Professional Add on Courses in Environment and Disaster management for which separate prospectus is available. The bonafide student of the college irrespective of the stream he/she is studying can opt for the courses at any stage of his/her degree i.e. 1st year or 2nd year or 3rd year. On completion of one year in the-concerned Add on course student will get Diploma and on completion three years in the concerned Add on course student will get Advance Diploma.
- (b) Admission for 30 seats in the Career Oriented Professional Add on Courses, will be on merit basis. The list of selected will be displayed on the College Notice Board third week of July, 2016.

(D) B-VOC COURSES

From this session the college will start two B-Voc Courses in Retail Management and Tourism. The admission process of these would be notified later, after notification by the Department of Higher Education, Govt. of Himachal Pradesh.

FEES/FUNDS/FINES

- (a) Every student must pay his/her dues on the dates notified from time to time.

(b) A student will have to pay dues for 1st Semester at the time of admission, and for IInd Semester in November.

(c) Failure to pay dues on due date will entail a fine of Re. 1/- per day.

(d) In case of non-payment of dues in advance, the name of the student will struck off from the college rolls at the end of that month.

(e) Registration fee will not be charged from a student migrating from another college of he/she is already registered with HP University. Other dues will be charged accordingly as per rules
- Every student will have to procure No Dues Certificate from the Library, Hostel, NCC, NSS, Sports, College Canteen, Fee Clerk etc. if he/she wants to leave the college.
- The Principal can expel a student from the College/Hostel if he/she is found guilty of misconduct /indiscipline /ragging.

4. The security deposit will lapse if a student does not apply for refund of security within one year of leaving the college.
5. The fine for absence has to be paid along with dues, while fine imposed otherwise have to be deposited by the date announced in the college office/fee counter.
6. Contribution towards PTA funds Rs. 150/- per student (to be paid at the time of admission) and Rs. 100/- at the time of fee deposit of 2nd semester.
7. No tuition fee is charged from the Bonafide Himachali girls students, subject to production of H.P. Bonafide Certificate at the time of admission.
8. Students having more than 40% disability are exempted from tuition fee.

DETAILS OF FEE STRUCTURE

General Fee	B.A./B.Com./B.Sc.	Practical Fee	B.A./B.Sc.
Annual Fund	I,III & V Semester		I,III & V Semester
Admission Fee	25	Physics	120
(Late Admission Fee Rs. 10 per day)		Chemistry	120
Tuition Fee	300	Botany	120
Univ. Regd. Fee (a) with-in State	200	Zoology	120
(b) outside State	400	Geology	120
College Development Fund	10	Fine-Arts	90
Univ. Sports Fee	15	Music	90
Youth Welfare Fund	15	Physical Education	90
Univ. Holiday Home Fund	1	Psychology	90
Building Fund	60	Duplicate I card	20
Sports Fund	120	Computer Practical	90
		(Commerce & Math) 3rd Year	90
Identity Card	10	Indirect Tax B.Com III	90
NCC	5		
Health Fund	6		
		(FIR is to be lodged, if Identity Card is lost Duplicate Identity Card fee is Rs. 20/-)	
House Examination	40	FINE :	
Student Aid Fund	10	a) Absence for a period RE. 1/-	
College Magazine	50	b) Absence for a practical : Rs. 3/-	
Library Security (Refundable)	100	c) Absence in tutorial group/class test Rs.10/- per paper	
Amalgamated Fund	150	d) Absence in tutorial group/class test Rs. 2/- per day per test.	
Campus Development Fund	10	e) Delay in returning library books : Re. 1/- day per book	
Book Replacement Fund	25		
Cultural Activities Fund	20		
Furniture Repair Fund	10		
Sanchayika Refundable	20		
Rovers & Rangers Fund	30		
Computer & Internet Facility	20		
University Development Fund		NOTE :	
Student General Category	250	1. The fee structure is subject to changes as notified by the University from time to time	
IRDP/BPL	125	2. Concession in fee is allowed as per the rules applicable.	

LEAVE RULES

(a) GENERAL LEAVE RULES (Latest Certificate to be submitted)

1. Students can proceed on leave with prior permission. For this, they should fill in the leave forms to be supplied to the students@Rs. 5/- per booklet at the time of admission. DO NOT DETACH THE LEAVES AND COUNTERFOIL SHOULD BE KEPT BY THE STUDENT.
2. A tutor can recommend leave upto 6 days ; for longer duration i.e. upto 10 days, a student must get the application signed by the Senior Tutor and Principal.
3. Leave during House Examination/Class Test will be sanctioned only by the Principal on the recommendation of the Senior Tutor duly signed by controller of examination.
4. Leave for sickness must be accompanied by a medical certificate.

b) DUTY LEAVE RULES

Participation by the students in Sports/Cultural/NSS/NCC/Co-Curricular activities. Inter College/University Competitions shall be considered as duty leave for the period of respective competition (s). Duty Leave, however, shall only be allowed if recommended by the concerned activity Incharge, prior proceeding to the event.

SCHOLARSHIPS AND AWARDS

The College offers various scholarships and awards to the students regulated by the detailed rules available in the college office. Application for these scholarships/awards should be submitted in the College office after the recommendation of the concerned Tutor. The application for any of the scholarships will be accepted only if the candidate attaches copy of Aadhar Card and photocopy of the bank a/c passbook with IFSC Code. The college offers following Scholarships/awards :

1. Government of India Scheduled Scheme.
2. IRDP Scholarship Scheme.
3. Scholarship to the children of Armed Forces Personnel killed/disabled during different wars.
4. Maharishi Balmiki Chatravriti Yojna-to the girls belonging to Balmiki families.
5. INBA Scholarship for NCC Students.
6. Scholarship belonging to Minority Communities (Muslims/Christians/Sikhs/Buddhists/Parsis)
7. Merit-cum-Means Scholarship.
8. Molana Azad Scholarship for Girl Students.
9. Indira Gandhi Utkrishat Chataravriti Yojna.
10. Post Graduate Indira Gandhi Schplarship for only Single Girl Child.
11. INSPIRE Scholarship - for Science students.
12. Bhawna Memorial Scholarship for Poverty cum brilliance.
13. Old Students Association Scholarship/Awards :
 - a) Pandit Gomti Parshad Gold Medal for Academic Excellence.
 - b) Mian Raj Singh Memorial Award for Outstanding Sports person.
 - c) Onkar Rashmi Srijan Puraskar for Excellence in Cultural Activities.
 - d) Sh. J.N. Sharma Memorial Award of Academic Excellence - For B.Com. 11 Topper.

- e) Sh. Amrit Lal Puri Memorial Award.
- g) OSA Award of Academic Excellence.
- h) Sh. B.C. Katoch Memorial Award for Excellence in Tourism & Travels. Studies.
- (i) Sh. Paras Ram Award of Academic Excellence - for Topper Students of 1st Year of B.A., B.Sc., B.Com., BBA & BCA.
- (j) Smt. Harbansi Bholi Memorial Award to the topper of B.A. II in Psychology in H.P.U. Exam.
- (k) Pancham Chand Katoch Memorial award.
- (l) K.D. Vasudeva award.
- (m) Award for promising excellence.
- (n) Smt. Padma Singh award.
- (o) Sh. Shiv Dev Singh award.
- (p) Award for Professional Excellence
- (q) Academic Excellence Award for Science.

14. PTA Scholarship for poorest of the Poor Students (Based on academic excellence)

NATIONAL MISSION ON EDUCATION PROGRAMME (NMEP)

NMEP is an ambitious project of Ministry of Human Resource Development (MHRD). Govt, of India. Under this mission Govt. College, Dharamshala has been equipped with Eleven broadband internet connections in different departments and college library with the objective to provide quality multimedia education content based on UGC's model curricula absolutely free.

LIBRARY

- (a) The College Library is one of the state which is fully computerized and "Nlisted". The Library has approximately 62855 books on various subjects, fourteen journals, thirty five Magazines and all leading dailies. Under National Mission Education Programme students can have on line access to more than 51,000 e-books and 2100 e-journals on:<http://nlist.inflibnet.ac.in/downloads.php>
- (b) The library has different sections for text-books and reference books. Books are also issued for the whole session to the needy poor students on recommendation of the tutor.
- (c) Ordinarily two books are issued at a time for 7 days and the Librarian has right to recall the books.
- (d) Reference books are not issued.
- (e) In case of loss of a book, the student will have to either replace the book or pay fine in addition to the market price of the book(s).

HOSTELS

Students are expected to stay with their parents/guardian or in the college Hostel. Though the college provides Hostel facilities to 60 Boys & 100 Girls, the seats are allotted strictly on merit.

NOTE : Rules regarding admission to the Hostel and other information will be provided with Hostel Admission Hand Book of Information available in the College Office.

ANNUAL PRIZE DISTRIBUTION FUNCTION

Annual Prize Distribution Function is held in the third or fourth week of April. Prizes are awarded to those students who show excellence in the fields of Academics, Sports, Cultural, NCC, NSS and other activities. The rules for the award of prizes will be notified later on.

STUDENT PARTICIPATION

NCC/NSS/ROVERS & RANGERS

- (a) **NCC** : The college has two NCC wings separately for boys and girls and recruitment is done by selection. If the NCC Cadets choose to appear for certificate examination, they will have to ensure 80% attendance in the training programme and the Camps. The Cadet who qualified 'C' Certificate in NCC in 'A' and 'B' grade during his/her stay in the college can directly be called for SSB interview without qualifying UPSC exams, to

be an officer in Army. Every student must seek written permission from the concerned subject teachers before going to attend any out-door activity.

(b) **NSS** : NSS is also available in the college and the enrolment is by selection. There are three units of NSS in the college.

(c) **ROVERS & RANGERS** : Rovers & Rangers have also been introduced in the college.

NOTE : The students can opt for either NCC or NSS or Rovers and Rangers.

RED RIBBON CLUB

In order to raise awareness Level regarding the dreaded AIDS disease the college has Red Ribbon Club. The Red Ribbon Club is a voluntary on-campus intervention programme for students to address the knowledge, attitude and behaviour in the interrelated areas of voluntary blood donation, HIV and AIDS.

COLLEGE MAGAZINE - BHAGSU

The College magazine “Bhagsu” is published every year to give expression to the creative talent of our students. The magazine has seven sections, each section is edited by a member of the staff and assisted by student editor.

COUNSELLING & CAREER GUIDANCE

Keeping in mind the career of the students, the college runs a Career Guidance and Campus placement cell. The students are made aware of various competitive examination. Various companies of repute also visit the College campus and offer placement to the deserving candidates.

REMEDIAL COACHING CLASSES

(a) Remedial Coaching Classes for College Students : Under the UGC scheme the students of the College belonging to SC/ST/OBC/IRDP categories are being provided free of cost ‘Remedial Coaching Classes’ for the subjects they are studying to remove their difficulties.

(b) Coaching Classes for Competitive Examinations : The College under different UGC Schemes has made arrangements for providing free of cost coaching to the candidates belonging to SC/ST/OBC/IRDP categories for different competitive Admission Tests such as NDA/CDS/Banking Sector/Railways/NET/SLET/PMT/AIEEE etc.

SPORTS ACTIVITIES

The college also provides excellent facilities to sports persons who wish to make a mark in games. The disciplines in which the college prepares teams for university championship are : Athletics, Basket Ball, Boxing, Chess, Judo, Cricket, Wrestling, Weightlifting, Hockey, Football, Volleyball, Table-Tennis, Badminton & Kabaddi. The college offers special incentives to students recommended by sports council. A committee of teachers decides the formation of teams to represent the college in different tournaments.

CULTURAL/CO-CURRICULAR ACTIVITIES

The college provides opportunities to students to take part in cultural and co-curricular activities. These are Music (vocal), Music Instrumental), Debate & Declamation, College and Rangoli, Cartooning, Painting, Poster Making, Wall Magazine, Drama, Quiz etc.

Note : Every student must seek written permission on prescribed proforma from concerned subject before leaving the college for participation in various activities.

CLUBS & SOCIETIES

Students studying in the college can become member of any of the Club/Society of their interest. These Clubs/Societies are :

- | | | |
|-----------------------------|---|------------------------------|
| 1. Eco Club | 2. Marital Arts Club | 3. Painting & Fine Arts Club |
| 4. Disaster Management Club | 5. Mountaineering, Hiking & Trekking Club | |
| 6. Tagore Literary Society | 7. Science Society | 8. Commerce Society |
| 9. Geography Society | 10. History Society | |

COMMUNITY PARTICIPATION

(a) PARENT TEACHER ASSOCIATION (PTA)

There is a Parent Teacher Association which plans and undertakes various development work in the college. The association is run by the Executive Committee which takes all decisions. The parents/guardians of the students contribute towards P.T.A. fund at the time of admission. The earlier project of building Students Activity Center 'PRAYAS' had been constructed at a cost of approx. Rs. 80 Lakhs.

(b) OLD STUDENTS ASSOCIATION (OSA)

The Old Students Association of this college have formed an association (OSA) which functions for the betterment of the college and for interaction between former and present students. The present Library Block was built by the initiative of the OSA. The construction of an Auditorium with a seating capacity of 1500 persons is in progress.

EDUCATIONAL / STUDY TOURS

- (i) Educational tours are arranged only for final year students and such tours are allowed only during winter vacations. The routes will be recommended by the concerned committee and approved by the Principal.
- (ii) For such tours members of societies and Teacher Incharges or Heads of the departments should fix itinerary with incharge of tours, the co-ordinator of Tourism & Travel.
- (iii) The college provides limited financial support as permitted under rules.
- (iv) Students will have to produce written permission from their parents for joining such tours.
- (v) The college will not recognize any Organization other than College Students Central Association (CSCA) or such Subject Societies as are established by college authorities.
- (vi) Applications for educational tours must reach the Co-ordinator Educational Tour Committee by 30th November, 2015 and no application after that date is entertained.

COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA)

The college student body called the CSCA is elected as per the norms and directions of H.P. University. The CSCA extends helping hand to the college administration in the smooth functioning of all activities. CSCA functions is held in the first or second week of April.

CONDUCT AND DISCIPLINE

The Principal can impose fine, suspend or even rusticate any student who is found indulging in such misconduct as is listed below. Indiscipline on campus will not be tolerated.

1. (i) Any act of ragging on the campus in or around the hostels will be severely dealt with. Ragging implies harassment/physical or mental torture to another student by a student or a group of students. Any student found associated in such nefarious activities will be held guilty of gross misconduct. **Remember Ragging is a cognizable offence.**

- (ii) Any body found guilty of writing obscene language words on blackboard, walls or furniture of the college.
 - (iii) Aimlessly loitering in the verandas, making noise or attempting to disturb classes.
 - (iv) Smoking or consumption of alcohol/drugs etc. in the college hostel/campus is strictly prohibited.
 - (v) Bringing unwanted outsider persons to the campus or sitting unnecessarily on the passage to the hostel or within campus.
 - (vi) Playing in the hostels or stadium without the permission of the Principal.
 - (vii) Pasting posters on the walls or notices on the Notice Board without Principal's permission.
 - (viii) **Mobile phone should be on switch off mode in classes and on silent mode outside classes/college campus. Violation of rule would lead to fine Rs. 100/-**
2. Student who participate in sports participate in sports or other-curricular activities/educational tours must produce written permission from their parents/guardians.
 3. Every student must always carry with him/her duly completed identity card which is issued to him/her at the time of admission. He/She must produce the identity card when-ever demanded by any teacher or the Principal.
 4. Parents/guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.

ANTI-RAGGING/INDISCIPLINE RULES

In order to have zero tolerance and its total elimination from the educational institutions. Hon'ble Supreme Court of India vide its orders dated 4th May, 2001 ; 16th May, 2007 and 11th Feb. 2009 has directed are here as under :

1. Ragging is banned in the institution.
2. Anyone indulging in ragging is liable to be punished appropriately. Punishment shall be exemplary and justifiably harsh.
3. Punishment for ragging includes :
 - (i) Imprisonment, , fine or both.
 - (ii) Expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology.
 - (iii) Withholding scholarship or other benefits.
 - (iv) Debarring from representation in events.
 - (v) Withholding of results.
 - (vi) Suspension of expulsion from hostel or mess and the like.
4. In the hostels, the entry of seniors and outsiders shall be prohibited before and after specified hours of the day except under the authority of the person in charge (Warden or Hostel Superintendent)
5. If the individuals committing or abetting ragging are not identified, collective punishment shall be resorted to.
6. Character/Migration certificates(s) issued by the institution shall have an entry part from that of general conduct and behaviour to the effect whether the student had participated in ragging and in particular was punished was punished for ragging.
7. IN CASE THE APPLICANT FOR ADMISSION IS FOUND TO HAVE INDULGED IN RAGGING/INDISCIPLINE IN THE PAST OR IF IT IS NOTICED LATER THAT HE/SHE HAS INDULGED IN RAGGING, HIS/HER ADMISSION MAY BE REFUSED OR HE/SHE SHALL BE EXPELLED FROM THE INSTITUTION FORTHWITH.

Note : In case of any emergency, the student(s) may call Tel. No. 01892-225394, 01892-225394 and contact any member of the Anti-Ragging cum Discipline Committee.

APPENDIX 'A'

Provision for special credit grade points for the achievements in sports and co-curricular activities of Himachal Pradesh University.

Bonus credit to the participants of sports & co-curricular activities to compensate their loss of credit in academic activities at the end of each semester.

Sr. No.	Special Credit to Co-Curricular Activities	Credit
	Sports (SP-0101 to SP-0601)	
1.	(I) Medal/Participation in International Level/Medal at National level competition. (ii) Participation in National Level Competition/1st or 2nd Position at State Level. (iii) 3rd Position in State level Competition. (iv) Participation in state Level Competition.	4 3 2 1
2.	(I) Medal/Participation in World University Games/Medal at All India Inter varsity/Zonal Inter-Varsity Championships. (ii) Participation in All India Inter-Varsity/Zonal Inter-Varsity/ 1st or 2nd Position in Inter-College Championships. (iii) 3rd Position in Inter-College Championship. (iv) Participation in Inter-College Championships.	4 3 2 1
	Cultural (CL-0101 to CL-0601)	
3.	(I) Medal in All India Inter-Varsity Youth Festival (ii) Participation in All India Inter-Varsity/Participation in Zonal Inter-Varsity Youth Festival. (iii) Highly Commendable/Commendable in Inter-College Youth Festival. (iv) Participation in Inter-College Youth Festival	4 3 2 1
	NSS (NS-0101 to NS - 0601)	
4.	(I) Winner of Indira Gandhi National Award/International Participation in the field (ii) Participation in Republic Day Parade. (iii) Participation in National Integration/National Mega Camp/National Adventure Camp/Pre Republic Day parade (iv) Participation in 7-Day Camp/Enrollment in College in NSS	4 3 2 1
	NCC (NC-0101 to NC - 0601)	
5.	(I) International Participation in the field (ii) Participation in Republic Day Parade (iii) Participation in National Level Camps/'C' Certificate (iv) "B" Certificate/Enrollment in College NCC	4 3 2 1
	Rovers & Rangers (RR - 0101 to RR - 0601)	
6.	(I) International Participation in the field/Rashtrapati Award in the field (ii) Participation in National level Camps/State Award (iii) Participation in State level Camp (iv) Enrollment in college Rovers & Rangers	4 3 2 1

Regulations :

1. The grade of each credit letter achieved will be O and grade point will be 10.
2. A candidate can achieve 4 Bonus Credit at maximum in each semester including all of activities mentioned above.
3. All the credit will be duly certified by the Principal.
4. Bonus credit will be used only to compensate loss of credits in academic activities.
5. Only the activities included in the calendar of HP University will be considered for the award of these credits.
6. A candidate can take the advantage of bonus credit only in one of the above mentioned category i.e. Sports/NSS/NCC/Rovers & Rangers.

APPENDIX - 'B'

Roster for Admission and Reservations

Keeping in view the various types of reservations mentioned in clause 6 "Admission and Reservation" the following roster has been evolved w.e.f. session 1992-93 and all the admission shall be made according to this Roster of Reservation.

1	26 SC	51	76	101
2	27 ST	52 SC	77	102
3	28	53 ST	78 SC	103
4	29	54	79 SP	104
5	30	55	80 ST	105
6	31	56	81 CUL	106 SC
7 SC	32	57	82	107 ST
8	33 SC	58	83	108
9	34 HC	59 SC	84	109
10	35	60 SP	85 SC	110
11	36	61 CUL	86	111
12 SC	37	62	87	112
13 ST	38 CUL	63	88	113 SC
14	39 SC	64	89	114
15	40 SP	65 SC	90	115
16	41 ST	66 HC	91 SC	116
17	42	67 ST	92	117 SP
18 SC	43	68	93 ST	118 CUL
19 SP	44	93 ST	94	119 SC
20 CUL	45	70	95	120 ST
21	46 SC	70	96	
22	47	72 SC	97 SC	
23	48	73	98 CUL	
24	49	74	99 SP	
25	50	75	100 HC	

(HC-3%)	(CUL-5%)	(SP-5%)	(SC-15%)	(ST-7.5%)
3	6	6	18	9

HC : Handicapped, **CUL:** Cultural, **SP :** Sports, **SC :** Scheduled Caste, **ST :** Scheduled Tribe.

Note : The degree of Physically Handicapped will be the same as prescribed by the Govt. of Himachal Pradesh i.e. 40% or more.

THINGS TO REMEMBER

Admission :

- (1) A student must produce original certificates at the time of admission.
- (2) At the time of admission students must bring their parents/guardians (Only blood relation but not a student of this institution) to the college.

General :

- (1) Every student must always carry with him/her duly completed identity card and he/she must produce it whenever demanded by any teacher or the Security Guard.
- (2) Every student must appear in Mid Term and secure at least 20% marks in each subject or 25% marks in aggregate failing which he/she will be debarred from appearing in the university examination. He also must attend at least 75% lectures both in theory and practical separately.
- (3) Any student representing the college in Sports/ Cultural /NCC/NSS/Co-curricular activities must get permission from concerned subject teachers.
- (4) It is for the information of students that ragging is not only a social evil but a punishable crime also.
- (5) There is a complete restriction on bringing unwanted outsiders to the college campus. Cell/Mobile phone should be kept on silent mode in the college campus.
- (6) Students must help the college administration in keeping the college campus clean and beautiful by making use of the dustbins installed in the campus.
- (7) Students must not cause any damage to the college property. In case any damage is noticed, it will be recovered from the students.
- (8) Use of Chewing-Gum, Cigarettes, Ghutka etc. in college campus is strictly prohibited.

PARENT TEACHERS ASSOCIATION

(Government College, Dharamshala)

Membership Form (2016-2017)

Photo
Parent/
Guardian

1. Name of Student :
(in Block Letters)
2. Class :
3. Roll No. :
4. Father's/Guardian's Name :
5. Guardian's Relation with the Student :
6. Permanent Home Address :
7. Present Address of Father/
Guardian with Tel. No/Mob. No. (if any) :
8. Father's/Guardian's Occupation :
9. Name of Brother/Sister Studying :
in the College (with Class & Roll No.) :

UNDERTAKING

Kindly enroll me as a member of the Parent Teachers Association for the session 2016-2017. I promise to abide by the rules and regulations of the Association as applicable from time to time. I also promise to attend all the meetings of PTA convened by college authorities. My donations to the PTA are voluntary. **We endorse "Save Girl Child" campaign and support "Beti Bachao, Beti Padhao" movement.**

Signature of Student

Signature of Parent/Guardian

Important Note : PTA Meeting would be held on 21st August 2016 (Sunday) at 11:00 AM

BIODATA CARD

1. Name : Mr./Miss
- College Roll No.Class/Sem.
2. Major : (i)Minor(i)Minor(ii).....
3. Father's Name : Sh.
4. Mother's Name : Smt.
5. Address for Correspondence :
-
-
6. Tel Number (Off.)Resi.....
- Mob. No.....
7. Guardian's Name
- & Address
8. Category : General /SC/ST/IRDP/OBC.....
9. University Registration No.University Roll No.
10. Aadhar Card No.



Convenor/Member Committee

Signature of Student

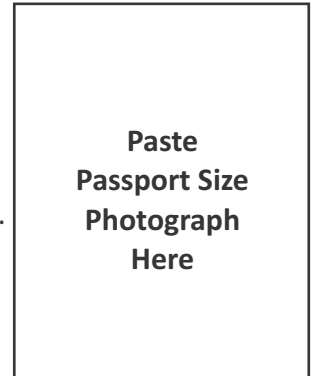
Provisional Admission

No.

GOVERNMENT COLLEGE DHARAMSHALA (H.P.)

ADMISSION FORM (SESSION 2016-2017)

Date of Provisional Admission
/ /



1. Class..... 2. Roll No.
(to be allotted by the Office)

3.1 Subjects Offered (B.A./B.Sc./B.Com.) Semester 1st, 3rd, 5th
 (a) Major (b) Minor I Minor II
()()()

Combination Code :

--	--	--

4. Name 5. Gender : Male Female Trans-Gender

6. Date of Birth

--	--	--	--	--	--

7. a) Father's Name Sh.
 b) Mother's Name Smt.

8. Permanent Address
 with Tel No./Mobile No.

9. Guardian's Name & Address

10. a) Do you belong to SC/ST/IRDP/Other Backward Class ?
 (Attach Certificate)
 b) Do you belong to Minority Community (✓ whichever is applicable)
 Sikh/Muslim/Christian/Buddhists/Parsis
 c) Are you single girl child ? Yes/No
 d) Are you Physically Handicapped ? Yes/No
 (Attach certificate, if physical disability is more than 40%)
 e) Do you belong to State of Himachal Pradesh ? Yes/No

11. a) University Registration Number (if allotted).....
 b) Previous Class Roll No. of College.....
 c) Previous Class University Roll No. (For Old Students).....
 d) Name, Class & Roll No. of Brother/Sister currently studying in college.....

 e) Aadhar Card Number
 f) Blood Group

12. Academic Record (Attach Attested copies of Certificates)

Exam Passed	Session & Year	University/Board	School/College where Studied	Subjects Offered	Division & Marks	% of Marks
10+2						
Sem I						
Sem II						
Sem III						
Sem IV						

DECLARATION BY THE APPLICANT

- (i) I am applying for admission with the approval of my parents/guardian
- (ii) ***I will abide by the University/College rules and regulations.*** I have read rules and regulations of RUSA CBCS system and I'm aware of the changed pattern of Examination.
- (iii) I have gone through the rules and regulations regarding ragging and discipline of the University/College (given in the College Prospectus) and hereby solemnly affirm that I will not indulge in any act of ragging/indiscipline and that if I am found guilty of such offences as are conserved under these rules, the decision of the college authorities will be binding on me.
- (iv) All college dues will be paid in time.
- v) *I will be regular in my class and will complete 75% of the lectures delivered, failing which I will not be entitled to take University examination.***
- vi) I will appear in the house examination and fulfill all the conditions laid down by the University in this respect.
- vii) I hereby promise not to take part in political activity of any kind as a student.
- viii) My admission will be provisional till approval by the University.
- ix) Undertaking (if any).....
.....

List of Documents attached. Tick [✓] the box.

- 1. Admission Form
- 2. PTA Form
- 3. Bio-Data Card
- 4. Class 10 Certificate (Xerox, Self Attested)
- 5. Class 12 Certificate (Xerox, Self Attested)
- 6. Previous Year/Semester Certificate (Xerox)
- 7. School-Leaving Certificate (Xerox, Self Attested)
- 8. If SC/ST/Physically Challenged/Sports/Cultural
- 9. For Girls Himachali Bonafide (Xerox, Self Attested)
- 10. IRDP/BPL Certificate (Xerox) (Valid upto 6 months from the date of issue)

DECLARATION BY FATHER/GUARDIAN*

I, Father/Guardian of Mr./Ms.solemnly declare that my son/daughter/ward is seeking admission in class.....with my permission and I promise to pay all dues regularly as and when demanded. He/she will not take part in any political, subversive or agitational or ragging activity. In case he/she is involved in any of the above activities. I shall abide by the action taken by the College authorities. I undertake the responsibility for the good behaviour and conduct of my son/daughter/ward. I shall personally look after his/her regularity in attendance, progress in studies and general behaviour and keep in touch with the Principal/Class Teacher regarding all these.

*(Guardian means only blood relation but not a student of this institution)

Signature of Applicant

Signature of Father/Guardian

(Before Admission Committee)

Date

Certified that all the particulars mentioned in the form and other documents have been carefully checked from original certificate and found in order, that applicant has signed before me and that the applicant is Recommended/Not-Recommended for provisional Admission till approved by University.

Signature of Members 1).....2).....3).....

Signature of Convener
(Admission Committee)

Signature of Members

Admission Provisionally Granted/Not Granted

1.

2.

Signature of Convener
(Final Admission Committee)

Signature of Principal
Date.....

For Office use Only

Fee Received vide Receipt No.Date.....

Signature of Fee Clerk
Date.....

ANTI-RAGGING AFFIDAVIT

Vide H.P. University Notification No. 4-39/2009-HPU (Acad) dated 25th May, 2010, regarding curbing menace of ragging in Education Institutions, the parents of the students are required to submit the following affidavit at the time of admission, containing undertaking.

I.....Father/Mother/Guardian of
.....seeking admission to the class.....
ensure you that my son/daughter/ward will not indulge in any act of ragging or indiscipline in the college campus/hostel/anywhere outside the college campus. In case of any such violation strict disciplinary action may be taken against him/her as per the guidelines/directions/Ordinance issued by H.P. Govt. from time to time and will not interfere in any way in the action taken against my son/daughter/ward.

Signature of Parent/Guardian
(with complete address and mobile number)

ANTI-RAGGING PLEDGE

I.....a student of.....class of
Government College, Dharamshala voluntarily pledge :

- ◆ That I will not indulge in Ragging in any form.
- ◆ That I will not tolerate Ragging in any form.
- ◆ That I will report any and every act of Ragging that comes to my notice directly or indirectly to the Anti-Ragging Committee forthwith.
- ◆ That my objective is to make Govt. College, Dharamshala ZERO RAGGING CAMPUS.
- ◆ That I solemnly commit myself to this pledge on this day.....

Signature of the student.....
Name.....
Father's Name.....
Class.....
Mobile No.