



Instructions to the Candidates Selected for PhD/Direct PhD and PhD (Deep Tech) Programmes January 2026 Session at VIT, Vellore

1. Selected candidates are requested to visit (<https://admissions.vit.ac.in/freshersportal/>) and log in using their application number, date of birth, and registered email ID.
2. You are required to make the **online** payment of a fee of **Rs. 43,000/-** (Annual Tuition fee of Rs.40,000 plus a one-time caution deposit of Rs. 3,000/-) **on or before 02nd January 2026 (Friday)**, before which the following chain of actions should be done. If you fail to pay the fees before the deadline, this provisional admission offer will stand cancelled automatically. **No more extensions will be given.**
3. Please contact the selected faculty member either by phone or email to obtain his/her consent for guidance. Refer to the **“Guide Details”** menu for the details in freshers portal.
4. You are also requested to complete the **Student Profile** and submit the **Anti-Ragging Affidavit**. Please refer to the respective menu in the Freshers portal.
5. The Freshers Login menu will be enabled for **fee-paid candidates** from **3rd January 2026**, to **select guide VTOP login credentials** will be displayed.
6. Upon logging into the VTOP portal, navigate to **“Research Menu”** → **“My Research Profile,”** choose the faculty member as your guide, and submit the details for further processing. This must be completed on or before **07th January 2026**.
7. You are also requested to activate your VIT Gmail account for all future communications. Please visit the **“My Info”** in VTOP login to obtain your login credentials.
8. Your proposed guide will either accept or decline. If the guide accepts, the request will go to the Dean/Director of the School/Centre. Once the Dean/Director approves it, the request will come to the Dean of Academic Research, for final approval. If your request gets rejected by the guide / Dean of the School (or) Director of the Centre / Dean of Academic Research, for any specific reason, you will be notified through email. Further, you have to approach a new guide in case if your preferred guide needs to be change edit option is available. Once payment is done guide selection process should be completed on or before **09th January 2026(Friday)**
9. Institutional Fellowship:
 - All the applicants selected for PhD will be appointed as a Teaching cum Research Assistant (TRA) for a period of three years. The fellowship details are given below.

Fellowship	GATE/ NET Qualified*	Others
First year	INR 35000/-	INR 31000/-
Second year	INR 40000/-	INR 35000/-
Third year	INR 40000/-	INR 35000/-

*Eligible if GATE score percentile is 60 and above.



- All the applicants selected for the Direct PhD will be offered a fellowship for a period of four years, and during this period, they will get the fellowship as given below.

Fellowship	GATE/ NET Qualified*	Others
First Two years	INR 26000/-	INR 21000/-
3 rd & 4 th years	INR 35000/-	INR 30000/-

*Eligible if GATE score percentile is 60 and above.

- Chancellor Fellowship (PhD, Deep Tech)

Fellowship	GATE/ NET Qualified*	Others
First year	INR 40000/-	INR 35000/-
Second year	INR 50000/-	INR 45000/-
Third year	INR 50000/-	INR 45000/-

10. The fellowship will be given only after you physically report to the institute i.e. UG / PG with qualified certificates and necessary documents mentioned below:

- This is to inform you that students are allowed to submit the following Certificates/documents in original along with one set of photocopies in person on **05th January 2026 (Monday)** at Channa Reddy Auditorium (MGR Block), from 10.00 am to 6.00 pm at Vellore Campus.

- Tuition fee receipt (Download from URL <https://vtop.vit.ac.in/vtop/initialProcess>)
- Mark List-X
- Mark List- HSC /+2
- UG and PG degree certificate / Provisional degree certificate and Year-wise / Semester-wise consolidated mark sheet.
- Transfer certificate/Migration certificate/ College leaving certificate (To be submitted in Original)
- Nativity certificate for students from the North-Eastern States of India.
- Aadhaar Card
- Certificate of Physical Fitness format available in URL https://vit.ac.in/files/admissions/PhysicalFitness_Certificate.pdf
- Affidavit by parent format available in URL https://vit.ac.in/files/admissions/Affidavit_Parent.pdf
- Affidavit by Student format available in URL https://vit.ac.in/files/admissions/Affidavit_Student.pdf
- Affidavit-Software Usage policy URL <https://vit.ac.in/files/admissions/Affidavit-Software-Usage-Policy.pdf>
- Undertaking in the enclosed format URL <https://vit.ac.in/sites/default/files/Undertaking.pdf>
- Recently taken colour passport-size photo – 6 Nos.

➤ **Note:**

- Get the Parent's signature wherever required.
- **The fellowship period starts only after the submission of all the required documents.**



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