

What after IPU Seat Allotment?

Step 1: Check Results & Pay the Part Academic Fee

- **Check Your Status:** You must log in to the official portal to check your seat allotment. **No personal emails or SMS intimations will be sent.**
- **Pay the Fee:** To secure your allotted seat and remain in the counseling process, you must pay the Part Academic Fee of **Rs. 96,000/- or Rs. 60,000/-** (as applicable) online via Net Banking, Credit Card, or Debit Card.
- **Print Receipts:** Immediately after payment, print your **Admission Fee Receipt**. This option is only available during the active round window.

⚠ Critical Warning: If you fail to pay the Part Academic Fee within the stipulated time, you will **lose your allotted seat immediately** and will be completely disqualified from all subsequent online counseling rounds (except for the Spot Round).

Step 2: Submit Your Willingness (Freeze or Float)

After paying the fee, you must indicate your preference for the next rounds in your portal login:

- **Freeze:** Select this if you are completely satisfied with your current allotment and **do not** want to participate in further rounds for an upgrade.
- **Float:** Select this if you accept the current seat but want to participate in the next round to try for a higher-preference choice. If you do not get upgraded, your current seat remains safe.
- **Default Option:** If you forget or fail to select an option, the system will automatically set your status to **FLOAT** by default.
- **Rules for Upgrades:** If your seat is upgraded in a subsequent round, you **must** accept the new seat; you will have no claim whatsoever on your previously allotted seat. Once submitted, your willingness option cannot be changed.

Step 3: Online Document Verification & Query Resolution

The university will verify your uploaded documents (Category, Sub-Category, Region, Marks, etc.) online *only* after you have paid the Part Academic Fee.

- **Monitor Your Account:** You must check your login portal regularly. If the verification officer finds a discrepancy, they will raise an online query.
- **Respond to Queries:** You must respond to and resolve these queries online within the given time limit.
- **Consequences of Document Errors:**
 - Failure to respond on time or failure to provide valid proof will result in the **cancellation of your allotted seat** or a permanent change to your Category/Sub-Category/Region by the university based on your merit.

- If you successfully re-upload and correct your documents *before* the next round begins, your category/region benefits will be restored for subsequent allotments.
- **Allotment Letter:** Once online document verification is successfully completed, you can download and print your **Provisional Seat Allotment Letter** (only available during that specific round's window).

Step 4: Physical Reporting at the Allotted College

- Your documents and eligibility criteria will undergo a final round of verification by the respective allotted institute during physical reporting.
- If you fail to produce the required original documents, or if any document (such as caste or eligibility certificates) is found to be false or fake, your seat will be **cancelled with immediate effect**.

Step 5: Seat Withdrawal & Fee Refund

- **How to Withdraw:** If you decide to opt out of the admission process after paying the fee, you must click the "Withdrawal" option directly inside your portal account.
- **Deadline:** The strict deadline to withdraw your admission and request a refund should be followed.
- **Refund Processing:** The refund (minus any applicable processing deductions) will be credited directly to the bank account details you provided during online registration. **No changes to bank details will be allowed later.**
- **Strict Policy:** No refund or withdrawal requests will be entertained after the deadline, nor will any requests sent via email, post, or fax be accepted. Once you withdraw, you will not participate in subsequent regular online rounds.